

## CHANGES TO THE TIP - AMENDMENTS

Due to the dynamic nature of transportation projects as they move through the implementation process, the TIP must be modified on a regular basis. Amendments are one of the methods used to update both the TIP and MTP. Amendments are typically required for making major project changes, while administrative modifications are used for minor changes.

Requested project updates that meet any of the following conditions require an amendment:

- Adding or removing a federally funded project or project phase(s) that is regionally significant and is not eligible for an administrative modification
- Substantive change in the design concept or scope of the project
- Change in project costs that triggers a new fiscal constraint determination
- Change to a project that affects air quality conformity determination. This can include changes to the open to public date that will lead to modeling year analysis updates.

Amendments can take between 3 to 6 months to complete. An example of the typical amendment steps and timeframes is below.

TASK	TIME FRAME
Sponsors submit project changes	5-15 Days
Staff reviews proposed changes	15-30 Days
Air quality analysis (If needed)	30-45 Days
Public review and comment period	15 Days
Consideration and approval by KIPDA committees	15 Days
Federal Air-Quality Conformity Approval (if needed)	30 + Days

There are three primary reasons why the amendment process is more onerous and time-consuming than the administrative modification process. Changes deemed regionally significant must be presented to the public, along with an opportunity for them to provide comments.

These regionally significant changes must then be presented to and formally approved by KIPDA's Transportation Policy Committee (TPC). Finally, any project that affects air quality, such as widening or reconfiguring a surface street or interstate, must be analyzed further to ensure conformity with the national air quality standards set by the US Environmental Protection Agency (EPA).

KIPDA processes between one (1) to four (4) TIP amendments per year. KIPDA staff are in continual coordination with sponsors about their project needs and potential updates that are required to be included in the TIP.

KIPDA staff carefully vet submitted project applications and apply the most appropriate update method per the current policies. If feasible, requests will be made through administrative modification to expediate the process. Please review the administrative modification policy for more information.

