

MINUTES

KENTUCKIANA REGIONAL PLANNING & DEVELOPMENT AGENCY (KIPDA)

MAY BOARD OF DIRECTORS' MEETING

**KIPDA BURKE ROOM
11520 COMMONWEALTH DRIVE
LOUISVILLE, KENTUCKY 40299**

**PARTICIPATION ALSO AVAILABLE THROUGH ZOOM
AND STREAMED ON THE AGENCY'S YOUTUBE PAGE**

THURSDAY, MAY 22, 2025 – 2:00 P.M.

The 595th meeting of the Board of Directors of the Kentuckiana Regional Planning and Development Agency met at 2:00 p.m. on Thursday, May 22, 2025. Members in attendance were:

Honorable Jack Coffman, Chairperson, Clark County Commissioners, Clark County, Indiana

Honorable Jerry Summers, Vice Chairperson, Bullitt County Judge/Executive, Bullitt County, Kentucky

Honorable John Ogburn, Secretary/Treasurer, Trimble County Judge/Executive, Trimble County, Kentucky

Mr. Keith Griffee, Bullitt County Fiscal Court, Bullitt County, Kentucky

Mr. Kevin Baity, Clarksville Town Manager, Clark County, Indiana

Honorable Scott Bates, Henry County Judge/Executive, Henry County, Kentucky

Honorable Bernard Bowling, Jr., City Council, St. Matthews, Jefferson County, Kentucky

Honorable Rick Tonini, Mayor of St. Matthews, Jefferson County, Kentucky

Ms. Brittany Veto, representing Honorable Byron Chapman, Mayor of Middletown, Jefferson County, Kentucky

Honorable Maria Johnson, Mayor of Shively, Jefferson County, Kentucky

Honorable Nicole George, representing Honorable Craig Greenberg, Mayor of Louisville, Jefferson County, Kentucky

Honorable Carol Pike, Mayor of Jeffersontown, Jefferson County, Kentucky

Honorable Joe Ender, representing Honorable David Voegelé, Oldham County Judge/Executive, Oldham County, Kentucky

Honorable Dan Ison, Shelby County Judge/Executive, Shelby County, Kentucky

Honorable Jon Park, representing Honorable Troy Ethington, Mayor of Shelbyville, Shelby County, Kentucky
Honorable Scott Travis, Spencer County Judge/Executive, Spencer County, Kentucky
Mr. Jack Couch, Trimble County, Kentucky

OTHERS IN ATTENDANCE

REPRESENTING

Mr. Jarrett Haley	KIPDA
Ms. Meagen Agnew	KIPDA
Ms. Freida Winkfield Shaw	KIPDA
Ms. Cheryl Vandiver	KIPDA
Ms. Rachael Miller	KIPDA
Mr. Paul Sangalli	KIPDA
Ms. Felicia Harper	KIPDA
Mr. Justin Carter	KIPDA
Ms. Jennifer Wilson	KIPDA
Mr. Dustin Duncan	KIPDA
Mr. Ryan Lloyd	KIPDA
Mr. Ethan Schrage	KIPDA
Mr. Andy Rush	KIPDA
Ms. Jessica Elkin	KIPDA
Ms. Tricia Forbis	KIPDA
Ms. Beth Mathis	KIPDA
Ms. JoAnna Weiss	KIPDA
Ms. Amanda Davis	KIPDA
Ms. Dia Erpenbeck	KIPDA
Ms. Mitzi Wyrick	Wyatt, Tarrant, & Combs
Mr. James Victory	Congressman Guthrie
Mr. Zack Brown	R.J. Coleman Railroad Group, LLC
Mr. Brian Blank	KY Department of Fish & Wildlife

CALL TO ORDER

Chairman Coffman called the meeting to order at 2:00 p.m.

ROLL CALL

Executive Director Haley called roll and stated a quorum was present.

WELCOME

Chairman Coffman welcomed and thanked everyone for attending the meeting.

MINUTES

Judge Ison moved to approve the minutes of the Board of Directors meeting held April 25, 2025. Mr. Baity seconded. Motion carried unanimously on a voice vote.

APRIL FINANCIAL STATEMENTS

Ms. Winkfield Shaw stated that as of April 30, 2025, the Agency was 83% through fiscal year 2025.

The Summary of Elements shows that the Community and Economic Development (CED) Division has spent \$754,468 for 88.06%; the Transportation Division spent \$2,639,641 for 49.89%; and the Division of Social Services has spent \$23,012,395 for 83.32%. The Agency's other operating costs were \$19,727 for 25.13%. The overall KIPDA total expenses are \$26,706,106 through April 30, 2025.

The Agencywide Line Item Revenues and Expenditures shows that the revenue as of April 30, 2025 was \$2,122,667, the year to date revenue was \$26,245,444 with a percentage of 77.54%. Current expenditures were \$2,967,909 and the year to date expenditures were \$26,706,106 with a percentage of 78.90% as of April 30, 2025.

The Balance Sheet shows the Agency's cash balance as of April 30, 2025 was \$4,235,402 at 22%, total receivables were \$1,062,184 at 5%, other assets were \$4,378,404 at 23%, and total liabilities and projects were \$9,639,000 at 50%.

Judge Bates moved to approve the report. Judge Summers seconded. Motion carried unanimously on a voice vote.

RAILROAD INDUSTRY SERVICES

Mr. Brown, Commercial Development Manager at R.J. Corman Railroad Group, LLC stated that the company has been in operation for 52 years with its headquarters in Nicholasville, Kentucky. It is a full service provider, cost effective, and reliable.

In addition to its short line railroads, R.J. Corman Railroad Group provides services such as signaling, switching, transloading, material sales, construction, and more. The industrial aspect of the company focuses on railroad infrastructure projects, such as the site

or building, while the commercial aspect of the company focuses on customer relationships, rates, logistics, and new business development.

One of the company's key team initiatives is project management, and staff have worked hard internally to formalize a process for how projects should move through the construction process. The idea is not to lose the flexibility and nimbleness that short railroad lines can offer, but to be more consistent in how the company approaches business across all its rail lines. R.J. Corman aims to add value to customers and economic development organizations when it comes to preliminary planning and engineering.

In addition, R.J. Corman completed a new website in January 2025 that provides a one stop solution for understanding how projects are completed, the process overview, and other relevant details. The website was transformed from a page containing minimal site information into a dynamic mapping tool and went from having 12 vague site references to more than forty site and building online brochures.

TRANSPORTATION POLICY COMMITTEE

Mr. Rush stated that the Transportation Policy Committee (TPC) met on Thursday, April 24, 2025 at 12:30 p.m. in the KIPDA Burke Room and via Zoom video conference. At the meeting, the Committee approved the minutes of the March 27, 2025 TPC meeting.

The latest draft of the FY 2025 – FY 2028 Transportation Improvement Plan (TIP), which is also Amendment 9 to the Metropolitan Transportation Plan (MTP), was discussed by KIPDA Transportation Division staff who then sought its approval by the Committee.

KIPDA Transportation Division staff then discussed and sought approval for changes to the amount of MPO Dedicated Funding in Indiana in future years.

The Roadway Functional Classification Update, a list of proposed roadway functional classification updates which were discussed at five regional meetings held this spring, were presented by KIPDA Transportation Division staff who then sought its approval by the Committee.

KIPDA Transportation Division staff highlighted the draft of the Congestion Mitigation Process and sought recommendation of its adoption to the Committee.

An early schedule update to Amendment 1 to the FY 2025 – FY 2028 Transportation Improvement Program (TIP), which is also Amendment 10 to the Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP), was provided to the Committee by KIPDA Transportation Division staff.

KIPDA Transportation Division staff presented the schedule for the upcoming Call for Projects.

Staff then discussed the projects that were presented for sponsorship in the KYTC SHIFT Process at the April TPC meeting.

The next Transportation Policy Committee meeting will be held on Thursday, June 26, 2025 at 12:30 p.m. in the KIPDA Burke Room and via Zoom video conference.

Mr. Couch moved to approve the report. Councilman Bowling seconded. Motion carried unanimously on a voice vote.

TRANSPORTATION DIVISION CONTRACTS

Mr. Rush requested Board approval for the following Transportation Division contracts:

Action Requested	Agency	Funding Source	Details	Funding		
				Federal	Local	Local Match Provider
Kentuckiana Air Education (KAIRE) Contract Renewal						
Board Approval of a contract with Louisville Metro Government for the KAIRE Program	Louisville Metro Government (Air Pollution Control District)	Congestion Mitigation and Air Quality (CMAQ) Funds via INDOT	Board approval is requested to renew the contract with Louisville Metro Government for FY 2026 for the Kentuckiana Air Education (KAIRE) Program. The KIPDA TPC has awarded the funding through the Call for Projects, and it has been programmed in the FY 2026 UPWP.	\$200,000	\$50,000	Louisville Metro Air Pollution Control District (in-kind match)

Louisville Metro Public Works Traffic Counting Contract Renewal						
Board Approval of a contract with Louisville Metro Government for traffic counting activities	Louisville Metro Government (Public Works)	Metropolitan Planning (PL) and Section 5303 funds from KIPDA via KYTC and INDOT	Board approval is requested to renew the contract with Louisville Metro Government for FY 2026 that provides federal funds from KIPDA to Louisville Metro Public Works to perform traffic counts. This amount is consistent with recent years and has been programmed in the FY 2026 UPWP.	\$100,000	\$25,000	KIPDA

Councilman Bowling moved to approve the contracts. Judge Summers seconded. Motion carried unanimously on a voice vote.

THE HAVEN MINISTRIES (THM)

Mr. Duncan stated that the KIPDA Community and Economic Development (CED) Division assisted The Haven Ministries with a Recovery KY Grant through the Community Development Block Grant (CDBG) program to construct a 5-bedroom, 2-bathroom housing unit to serve up to nine women at one time who are in recovery from substance use disorder until they obtain stable housing. The New Dawning Recovery House is located in Louisville's Portland neighborhood, which has seen a rise in substance use disorder, addiction, and homelessness. This project directly supports sobriety, stability, and self-sufficiency for the target population.

FUNDING OPPORTUNITIES

Mr. Duncan stated that KIPDA staff are available to assist cities, counties, and local nonprofits with grant applications for community and economic development projects. Below are selected funding opportunities for Spring 2025.

Kentucky Department for Local Government

Community Development Block Grants (CDBG)

Eligible applicants: All Kentucky cities and counties served by KIPDA are eligible to apply with the exception of Louisville Metro Government (which receives its own allocation).

Funding may be used for:

- Community Projects that address service needs, such as senior centers, crisis centers, fire stations and facilities that provide services to low-income persons. Applications are due September 2, 2025.
- Economic Development projects that create/retain jobs benefiting low- and moderate-income persons. Applications are due January 30, 2026.
- Housing projects that develop decent, safe, sanitary and affordable housing. Applications are due January 30, 2026.
- Public Facilities projects that develop Kentucky's water and wastewater systems. Applications are due September 2, 2025.
- Match: for competitive proposals, a 15-25% match is suggested, depending on the project.
- KIPDA can assist with application drafting, grants management, reporting, federal/state compliance, budgeting, monitoring and closeout.
- Fees: Up to 5% of project costs (included in the grant budget)

US Department of Justice

COPS Hiring Program

- Eligible applicants: Local law enforcement agencies and other public agencies with law enforcement authority
- Funding may be used to advance public safety by hiring/rehiring career law enforcement officers and incorporating community policing strategies.
- Deadline: June 20, 2025 (grants.gov application); July 1, 2025 (full application)
- Match: 25% of each salary funded by the grant
- Fees: None

US Department of Homeland Security

Staffing for Adequate Fire and Emergency Response (SAFER) Grant Program

- Source: FEMA

- Eligible applicants: Fire departments (including volunteer) and nonprofit organizations representing the interests of volunteer firefighters
- Deadline: June 3, 2025, 5pm
- Funding may be used to increase the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate protection from fire and fire-related hazards.
- Match: 25% of costs incurred in first two years of the grant; 65% of costs incurred in third year
- Fees: Up to 5% of project costs (included in the grant budget)

US Economic Development Administration

EDA Public Works and Economic Adjustment Assistance Grants

- Source: US Economic Development Administration
- Eligible applicants: All Kentucky cities and counties
- The Public Works program provides resources to meet construction and/or infrastructure design needs of communities to foster economic competitiveness.
- The Economic Adjustment Assistance program supports construction and upgrading of public infrastructure, sectoral partnerships for workforce training, design and engineering, technical assistance, economic recovery strategies, and Revolving Loan Funds.
- Applications are accepted on an ongoing basis.
- Match: 20% of project costs
- Fees: Up to 5% of project costs (included in the grant budget)

EDA Planning Grants

- Source: US Economic Development Administration
- Eligible applicants: All Kentucky cities and counties
- Funding may be used for planning and local technical assistance to support economic development, foster job creation, and attract private investment in economically distressed areas
- Applications are accepted on an ongoing basis.
- Match: 20% of project costs
- Fees: Up to 5% of project costs (included in the grant budget)

FY25 SOCIAL SERVICES BUSINESS

The Division of Social Services is requesting approval by the Board for the following items for FY25.

Business Item for Consideration	Reason for Action	Action Requested by the Board
Title III-C2 Contract Amendments	KIPDA DSS is requesting the Board approve contract amendments to award additional funds received from DAIL by June 30, 2025 to Louisville Metro Senior Nutrition, TCCAA and MPCAA for the remainder of FY25 as needed to support the Title III-C2 Home Delivered Meals Program. KIPDA is still waiting for delivery orders from DAIL for all necessary funds.	Authorize the Executive Director's signature of the Title III-C2 contract amendments.
KIPDA Social Services App	KIPDA DSS is requesting Board approval for a contract for Davis West up to \$8,500 for the completion of the KIPDA Social Services App. The contract will include all tasks necessary to complete testing and launching the app.	Authorize the Executive Director's signature of the contract Award.

Mr. Couch moved to approve the Title III-C2 Contract Amendments. Judge Ogburn seconded. Motion carried unanimously on a voice vote.

Judge Bates moved to approve the KIPDA Social Services App. Councilman Bowling seconded. Motion carried unanimously on a voice vote.

FY26 SOCIAL SERVICES BUSINESS

The Division of Social Services is requesting approval by the Board for the following items for FY 2026.

Business Item for Consideration	Reason for Action	Action Requested by the Board
FORD Grant	KIPDA DSS is requesting the Board to approve the award of contracts for the Ford Grant initiative for July 1, 2025 – December 31, 2025. This award aims to reduce transportation requirements in rural communities while providing access to fresh foods. Food boxes will be prepared and delivered to interested home delivered meal clients outside of Jefferson County on a monthly basis from July – December 2025. The boxes will be prepared by What Chefs Want and include two proteins, along with fresh fruits and vegetables, and dairy, dairy alternatives, or extras (such as milk, yogurt, granola, popcorn or a sweet treat). TCCAA will complete deliveries to Henry, Oldham, and Trimble counties. Masterson's will complete deliveries to Bullitt, Shelby, and Spencer Counties. Contract awards are up to the following amounts: Masterson's - \$6,000 TCCAA – \$6,000 What Chefs Want - \$50,000	Authorize the Executive Director's signature of contract awards.

Mr. Couch moved to approve the request. Judge Bates seconded. Motion carried unanimously on a voice vote.

OLDER AMERICANS MONTH

Ms. Mathis stated that May is Older Americans Month, and it was started in 1963 by President Kennedy. At that time, there were about 17 million adults who identified as 65 or older, and many of them were living in poverty without access to services or resources. Older Americans Month was a precursor to the Older Americans Act, which is the primary funder for all of the social services programs that KIPDA provides.

Today, there are an estimated 55 million Americans who are 65 or older based on the 2020 Census, with a quarter of those individuals reporting that they live in poverty and are dependent upon social services programs. Older Americans Month is celebrated across the country. Each year since 1963 a theme has been chosen, and the president makes an official proclamation. Various activities and health fairs take place across the nation in celebration and recognition of Older Americans Month. Senior Recess Day will take place on May 30, 2025 in Bullitt County, Kentucky.

MAY PERSONNEL REPORT

Ms. Agnew presented the May Personnel Report to the Board for approval.

New Hires:

Ricky Smith began as a temporary, full-time FMA Payroll and Documentation Specialist on May 7, 2025.

Randall Emby rejoined the staff as a temporary, part-time Vanpool Maintenance and Safety Coordinator on May 19, 2025.

Olivia Boyd will begin work as an ADRC Specialist I on June 16, 2025.

Departures:

Tyreta Diamond, Nutrition Assessor, left KIPDA effective April 16, 2025.

Patrick Lynch, Vanpool Maintenance and Safety Coordinator, left KIPDA effective May 16, 2025.

Vacancies:

- Homecare Assessor and Case Manager (Social Services)

Job postings may be found on the KIPDA website at www.kipda.org/careers.

Staff Count:

- 80 full-time permanent
- 2 part-time permanent
- 3 full-time temporary
- 2 part-time temporary

This month's discussion topic: Wellness activities

KIPDA created a Wellness Committee in June 2024 that includes 18 staff members. Committee membership was open to all 80 staff members, so it was encouraging that nearly one-quarter of staff wanted to participate in planning wellness activities. The committee established priorities over the course of two meetings last summer.

Achievements so far:

- Walk with friends (Five laps, twice a day, around the indoor square total roughly a half mile, 1,000 steps, and 75 calories. One lap takes roughly one minute to complete.)
- Exercises at desk
- Recipe exchange
- Plant exchange
- Book exchange
- Pet photo display
- Fruit and vegetable basket in kitchen
- Inspiration board
- Regional Wellness Coordinator has given in-person presentations on the following topics. Average attendance was 20 people at each session.
 - Getting Started with Exercise
 - Meal Planning Made Easy
 - The Wheel of Life: Creating a Smoother Ride
 - Sleep 101 – Tips for Better Sleep
 - Virtual guided stretch break

KIPDA's team was recognized as Team Kentucky Living Well Champions of the Month in November of 2024, and Ms. Agnew was given a chance to present the team's efforts to about 300 wellness leaders from around the Commonwealth.

Judge Ison moved to approve the report. Councilman Bowling seconded. Motion carried unanimously on a voice vote.

JULY MEETINGS

Mr. Haley stated that in the month of July, KIPDA will not hold a Board meeting or any committee meetings.

Judge Bates moved to approve the request. Councilman Bowling seconded. Motion carried unanimously on a voice vote.

INTERGOVERNMENTAL REVIEWS

A. Bullitt County, Kentucky, Cornell Park (KIPDA File No. K10-2025)

The applicant, the City of Mt. Washington, is requesting \$50,000.00 from the Recreational Trails Program to develop a city park on property that is already owned by the city, construct hiking and biking trails with signs stating the distance of each trail, and picnic tables and a restroom at the front of the park.

B. Bullitt County, Kentucky, Greenwell Trail Park (KIPDA File No. K11-2025)

The applicant, the City of Mt. Washington, is requesting \$250,000.00 from the Recreational Trails Program and is providing \$407,215.00 to develop Greenwell Trail Park. This funding request focuses solely on the first phase of the project, which includes the restoration and construction of trails including pedestrian bridges, boat launch repairs, and the development of a trailhead facility.

C. Jefferson County, Kentucky, Putney Pond and Woodlands Boardwalk Project (KIPDA File No. K13-2025)

The applicant, the City of Prospect, is requesting \$250,000.00 from the Recreational Trails Program, \$478,112.50 in state funds, and is providing \$47,500.00 to construct 645 linear feet of paved trail and boardwalk throughout Putney Pond and Woodlands Park, which will provide an enhanced recreational opportunity for area residents, improve connectivity between neighborhoods, and allow access to the area's natural beauty. Proposed trails will improve pedestrian access to City Hall, the Prospect Library, and Little Hunting Creek Park via connections to existing trails and sidewalks, providing an alternative route to the dangerous and noisy sidewalk with limited access adjoining US Highway 42.

Mr. Griffie moved to approve the above intergovernmental reviews. Mr. Baity seconded. Motion carried unanimously on a voice vote.

EXECUTIVE DIRECTOR'S REPORT

A. TRAVEL:

For Approval

KCJEA/KMCA Joint Summer Conference & KCADD Board Meeting

- a. June 11 – 12, 2025
- b. Lexington, KY
- c. Registration – \$0
- d. Per diem - \$50 per day w/documenting receipts - \$12
- e. Hotel - \$208
- f. Travel – Car - \$50
- g. One staff member attending: Jarrett Haley
- h. Total estimate - \$270

ACT International Conference

- a. August 3 – 6, 2025
- b. New Orleans, LA
- c. Registration – \$895
- d. Per diem - \$60 per day w/documenting receipts - \$160
- e. Hotel - \$548
- f. Travel – Air - \$357
- g. One staff member attending: Elizabeth Bowling-Schiller
- h. Total estimate - \$2,060

2025 National Brownfields Training Conference

- a. August 5 – 8, 2025
- b. Chicago, IL
- c. Registration – \$275
- d. Per diem - \$60 per day w/documenting receipts - \$240
- e. Hotel \$625
- f. Travel – Car - \$260
- g. Two staff members attending: Felicia Harper & Dustin Duncan
- h. Total estimate for both - \$2,800

Judge Summers moved to approve the above travel requests. Judge Ogburn seconded. Motion carried unanimously on a voice vote.

B. MEETINGS:

Transportation Technical
Coordinating Committee
June 11, 2025 – 1:00 p.m.
KIPDA Burke Room & Zoom
11520 Commonwealth Drive
Louisville, KY 40299

Transportation Policy Committee
June 26, 2025 – 12:30 p.m.
KIPDA Burke Room & Zoom
11520 Commonwealth Drive
Louisville, KY 40299

June KIPDA Board of Directors
June 26, 2025 – 2:00 p.m.
KIPDA Burke Room & Zoom
11520 Commonwealth Drive
Louisville, KY 40299

OTHER BUSINESS

Mr. Haley stated that there was no other business to discuss.

ADJOURNMENT

Judge Ison moved that the meeting be adjourned at 3:29 p.m. Councilman Bowling seconded. Motion carried unanimously on a voice vote.



Honorable Jack Coffman
President, Clark County Commissioners

6.26.25

Date

Chairman, KIPDA Board of Directors
Office – KIPDA Board of Directors