



Area Agency on Aging and Independent Living  
Area Development District  
Metropolitan Planning Organization



## **TRANSPORTATION TECHNICAL COORDINATING COMMITTEE**

**1:00 p.m., Wednesday, October 9, 2024**

**KIPDA Burke Room  
11520 Commonwealth Drive  
Louisville, Kentucky 40299**

### **Please review the following notes:**

- TTCC members and the public may attend the meeting at 11520 Commonwealth Drive, Louisville KY.
- TTCC members and the public may participate, observe, and comment online.
- TTCC members will be provided a unique web-link to the Zoom (video conference) in advance of the meeting should they wish to participate online.
- All TTCC voting members participating online must activate their web cameras during the meeting per Kentucky Open Meetings and Open Records Statutes.
- The public may review the meeting materials and find the link to the video meeting at <https://www.kipda.org/committees-and-councils/transportation-technical-coordinating-committee/meeting-information/>
- There will be a public comment period at the beginning of the TTCC meeting. The public may also submit comments in advance of the meeting by emailing [KIPDA.trans@kipda.org](mailto:KIPDA.trans@kipda.org).

### **AGENDA**

1. *Call to Order, Welcome, Roll Call*
2. *September TTCC Meeting Minutes* – Review and approval (see enclosed). **Action Requested.**
3. *Transportation Policy Committee Report* – Staff will review the activities of the September 2024 TPC meeting.
4. *Public Comment Period* – The TTCC Chair will facilitate a review of comments submitted prior to the TTCC meeting and entertain comments offered as part of Agenda Item #4.
5. *Jeffersontown Downtown Parking Study and Transportation Infrastructure Plan* – Matt Meunier of the City of Jeffersontown will highlight and discuss the recently completed J'Town transportation planning study which was a recipient of KIPDA's PL funds in FY 2024.
6. *Phase Shift/Kentucky End of Year Funding Wrap-up* – Staff will discuss the status for available federal funding for the state of Kentucky and phase shift requests. **Action Requested.**
7. *Coordinated Human Services Transportation Plan (CHSTP)* – Staff will highlight the 2024 update of the KIPDA CHSTP. **Action Requested.**
8. *New Administrative Modification Policy* – Staff will propose a new policy recommendation for Administrative Modifications to the TIP. **Action Requested.**

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9. *Amendment 8 to the FY 2023-2026 Transportation Improvement Program (TIP) & Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP) Schedule* – Staff will notify the committee of the upcoming Amendment 8 schedule to the TIP & MTP
10. *FY 2025-2028 Transportation Improvement Program Update* – Staff will inform the committee of the tentative timeline and other pertinent information for the FY 2025-2028 TIP.
11. *Call for Projects* – Staff will deliver the latest updates for the Call for Projects.
12. *Other Business*
13. *Adjourn*

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**MEETING MINUTES**  
**TRANSPORTATION TECHNICAL COORDINATING COMMITTEE (TTCC)**  
**September 11, 2024, 1:00 p.m.**  
**In-Person and Via Video Conference**

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**Call to Order**

Vice Chair Aida Copic called the meeting to order at 1:02 p.m. After roll call was taken, it was determined that there was a quorum present.

**Review and Approval of TTCC Minutes**

**Jim Silliman, Oldham County, made a motion to approve the minutes for the August TTCC meeting. Tom Hall, Kentucky Transportation Cabinet (KYTC) – District 5, seconded the motion. Motion carried with a unanimous vote.**

**Transportation Policy Committee (TPC) Report**

Andy Rush, KIPDA staff, reported on the August TPC meeting. No action was required.

**Public Comment Period**

There were no public comments.

**Louisville Metro Bike Implementation Plan**

Chris Butz and Lou Lepping of Louisville Metro discussed the recent Bike Implementation Plan. There was discussion. No action was required.

**Kentucky GRANT Program of 2024**

Andy Rush, KIPDA staff, highlighted new state financial assistance opportunities for federal grants through a new GRANT program. There was discussion. No action was required.

**Amendment 7 to the FY 2023-2026 Transportation Improvement Program (TIP) & Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP)**

Chris Nicolas, KIPDA staff, discussed the proposed changes and ongoing public outreach efforts for Amendment 7 to the TIP and MTP. **Isidro Delgado, KYTC, made a motion to recommend TPC approval of proposed Amendment 7. Tom Hall, KYTC – District 5, seconded the motion. Motion carried with a unanimous vote.**

**Call for Projects**

Brady Hill, KIPDA staff, presented the latest information for the ongoing KIPDA call for projects and requested committee approval to form a TTCC working group to provide funding recommendations to the TTCC and TPC for this Call for Projects. **Tom Hall, KYTC – District 5, made a motion to approve the formation of a TTCC working group. Jim Silliman, Oldham County, seconded the motion. Motion carried with a unanimous vote.**

**FY 2025 Indiana MPO-Dedicated Funding**

Brady Hill, KIPDA staff, highlighted recent funding decisions for Indiana. **Larry Summers, City of New Albany, made a motion to approve the proposed funding adjustments. Aida Copic, TARC, seconded the motion. Motion carried with a unanimous vote.**

**Phase Shifts**

Brady Hill, KIPDA staff, discussed the most recent phase shift requests. There was discussion. **Jim Silliman, Oldham County, made a motion to approve the phase shift requests. Larry**

**Summers, City of New Albany, seconded the motion. Motion carried with a unanimous vote.**

**Congestion Management Process**

Eronmonsele Esekhaigbe, KIPDA staff, showcased recent developments for the update to the Congestion Management Process. There was discussion. No action was required.

**Kentucky-Indiana Transportation Excellence (KITE) Award**

Greg Burress, KIPDA staff, discussed the details and timeline for the nomination process for the 2024 KITE Award. There was discussion. No action was required.

**Other Business**

Andy Rush, KIPDA staff, introduced new Transportation Planner Elijah Beliles.

**Adjournment**

The meeting was adjourned at 2:35 p.m.

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Andy Rush  
Recording Secretary

**Members Present:**

Larry Summers  
Rick Tonini  
\*Tonya Higdon  
Kathy Eaton-McKalip  
Isidro Delgado  
Tom Hall  
Andy Rush  
Rachael Hamilton  
Mike King  
Brian Davis  
Jennifer Caummisar-Kern  
Jim Silliman  
Ryan Fischer  
Aida Copic (Vice Chair)  
Brad Cummings  
\*Bruce Bohne

**Representing:**

City of New Albany  
City of St. Matthews  
Federal Highway Administration – Kentucky  
Indiana Department of Transportation – Public Transportation  
Kentucky Transportation Cabinet  
Kentucky Transportation Cabinet – District 5  
KIPDA  
Louisville Metro Air Pollution Control District  
Louisville Metro Economic Development  
Louisville Metro Planning & Design Services  
Louisville Metro Public Works & Assets  
Oldham County  
Oldham County Planning Commission  
TARC  
Town of Clarksville  
TRIMARC

**Members Absent:**

\*AARP – Kentucky  
Bullitt County  
\*Bullitt County Chamber of Commerce  
City of Charlestown  
City of Jeffersontown  
City of Jeffersonville  
City of My. Washington  
City of Shepherdsville  
Clark County  
\*Clark County Fire Chiefs Association  
Clark County Planning Commission  
\*Federal Aviation Administration – Memphis  
\*Federal Transit Administration – Region 4  
Floyd County  
\*Greater Louisville Inc.  
Indiana Department of Environmental Management  
Indiana Department of Transportation – Seymour  
Indiana Department of Transportation – Urban & Long-Range Planning  
\*Indiana Motor Truck Association  
Kentucky Division of Air Quality  
Kentucky Transportation Cabinet – Office of Transportation Delivery

## Agenda Item #2

\*Kentucky Trucking Association  
Louisville Regional Airport Authority  
Louisville Riverport Authority  
\*Louisville Water Company  
\*Louisville/Jefferson County Metropolitan Sewer District  
\*Oldham Chamber & Economic Development  
\*One Southern Indiana  
Port of Indiana – Jeffersonville  
\*River Hills Economic Development District  
\*Southern Indiana Transit Advisory Group  
TARC Accessibility Advisory Council  
\*University of Louisville

### **Other Attendees**

John Callihan	AECOM
Valerie Mohr	AECOM
Kenan Stratman	City of St. Matthews
Amanda Deatherage	Gresham Smith Partners
Brian Eaton	Kentucky Transportation Cabinet – District 5
Tracy Lovell	Kentucky Transportation Cabinet – District 5
Felicia Harper	KIPDA
Zach Herzog	KIPDA
Brady Hill	KIPDA
Chris Nicolas	KIPDA
Randy Simon	KIPDA
Spencer Williams	KIPDA
Bradley Coomes	Louisville Metro Air Pollution Control District
Matt King	Louisville Metro Air Pollution Control District
Nathan Keltch	Louisville Metro Government
Karen Mohammadi	Michael baker International
Anna Barge	Oldham County
Joe Ender	Oldham County
David Bizianes	Oldham County Chamber
Will Nolan	QK4
Chad Burke	Strand Associates
Brandon Cobb	Strand Associates
Vince Robison	TRIMARC
John Pacyga	

\* Denotes Advisory Members



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Agenda Item #6

MEMORANDUM

TO: Transportation Technical Coordinating Committee

FROM: Brady Hill

DATE: October 2, 2024

SUBJECT: Kentucky Phase Shift Exception Requests and Aa End of Fiscal Year Review of Kentucky MPO Dedicated Projects

KIPDA staff will present one phase shift exception request for Jeffersontown’s Bluegrass Commerce Park Bicycle and Pedestrian Trail Phase II project. According to the Project Management Guidebook (PMG) these exception requests are necessitated by a project phase’s need for a third phase shift before the obligation of any utility, right-of-way, or construction phases as explained below.

Phase shift policy chart from the Project Management Guidebook:

ALLOWABLE SHIFTS	
After Initial Design Obligation and Before Next Phase is Obligated	After Obligation of Any Phase Beyond Design (R, U, or C)
2 shifts + 1 exception	unlimited

- While a project is under design the sponsor can shift the right-of-way, utilities, and construction phase twice. If the sponsor needs to shift a third time it must request an exception.
- If a phase of a project (R, U, C) requires a fourth shift (after initial design obligation and before obligation of the next phase) all future programmed MPO dedicated funds will be removed from the TIP and the project will have to re-compete through the next Call for Project

Staff will also present a short summary of FY 2024 MPO-dedicated project authorizations and shifts in Kentucky.

Action Requested

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## **Agenda Item #7**

### **MEMORANDUM**

TO: Transportation Technical Coordinating Committee (TTCC)

FROM: Mick Logsdon

DATE: October 2, 2024

SUBJECT: 2024 Coordinated Human Services Transportation Plan

KIPDA staff is ready to present the 2024 Coordinated Human Services Transportation Plan to the committee for consideration.

Regular updates of this plan allow the region to continue to receive Section 5310 funding for the enhanced mobility of seniors and individuals with disabilities. The plan covers all nine KIPDA counties.

The public comment period was open for 15 days from September 18, 2024, to October 2, 2024.

**TTCC action is requested to recommend TPC approval of the 2024 Coordinated Human Services Transportation Plan.**





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## Agenda Item #8

### MEMORANDUM

TO: Transportation Technical Coordinating Committee

FROM: Chris Nicolas

DATE: October 1, 2024

SUBJECT: New Administrative Modification Policy Proposal

KIPDA staff is ready to present an administrative modification policy proposal update.

The current administrative modification policy is predominantly designed for minor project updates to the Transportation Improvement Program (TIP). Metropolitan Transportation Plan (MTP) updates must be made through amendments, with the only exception being to align updates of total estimated project cost of TIP with the MTP.

In relation to the above policy, new projects may enter the TIP through administrative modification only when they fit a group project category and meet KIPDA's Group Projects Policy eligibility. Group projects are not listed individually in the MTP. This policy was designed to efficiently advance inclusion of small-scale projects to the TIP.

At this time, projects already listed in the MTP, the long-range plan, must go through an amendment before they can be added to the TIP, the short-range plan. This includes small-scale projects that would otherwise meet the criteria of the Group Project Policy.

KIPDA staff proposes a policy change to permit a new project scenario for entry to the TIP through administrative modification. The proposed policy update is intended to preserve the encouragement of project inclusion in the MTP, while at the same time supporting timely project delivery by utilization of administrative modifications for minor updates.

Regionally significant, larger projects, and non-exempt projects that are currently found only in the MTP will not be eligible to enter the TIP through this policy change. It will not affect air quality conformity for the *Connecting Kentuckiana 2050* Metropolitan Transportation Plan (MTP) and the TIP will remain fiscally constrained.

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If approved, KIPDA staff will submit an administrative modification including the first project found to fit this scenario. If approval cannot be reached the project must wait for Amendment 8 to be completed.

**Action is requested.**



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## Agenda Item #9

### MEMORANDUM

TO: Transportation Technical Coordinating Committee (TTCC)

FROM: Chris Nicolas

DATE: October 1, 2024

SUBJECT: Upcoming Amendment Schedule Discussion

Due to the preparation time and processing steps required for amendments, KIPDA staff is planning a tentative timeline for Amendment 8 to the *FY 2023-2026 Transportation Improvement Program (TIP)* and *Connecting Kentuckiana 2050* Metropolitan Transportation Plan (MTP). A deadline will be set for sponsors to submit any new or existing project updates for the next amendment using the KIPDA project application links at the [Transportation Planning Portal](#).

TPC approval of Amendment 8 is expected to be sought in February. Staff will engage the TTCC in a discussion on the upcoming amendment schedule.

**No Action is Requested.**



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## Agenda Item #10

### MEMORANDUM

TO: Transportation Technical Coordinating Committee (TTCC)

FROM: Chris Nicolas

DATE: October 2, 2024

SUBJECT: Development of the *FY 2025-2028 Transportation Improvement Program (TIP)* - Timeline Discussion

Metropolitan Planning Organizations (MPOs) like KIPDA are required to update the Transportation Improvement Program (TIP) at least every four years. The current FY 2023-2026 TIP was developed in conjunction with the long-rang plan *Connecting Kentuckiana 2050* Metropolitan Transportation Plan (MTP).

This update is like an amendment to the TIP and MTP. Projects with phases in FY 2023 and FY 2024 will drop out of the new TIP unless a project application is submitted to modify the TIP funding. Existing TIP projects with funding phases in FY 2025 or later will carry over into the new TIP.

The development of the new TIP will align with the anticipated updates resulting from the MPO's Call for Projects (currently underway, deadline October 31, 2024). The outcome will be programmed in the current TIP as needed and/or be added to the initial draft of the new TIP.

Additional project changes required to be in the TIP (i.e., projects with federal funds secured outside of the MPO and state funded or other funded regionally significant transportation projects) must be submitted by December 6, 2024, for inclusion in the initial draft of the new TIP.

Staff will engage the TTCC in a discussion of the tasks and the key dates that will be important to meet the planned final draft deadline.

TPC approval of the *FY 2025-2028 Transportation Improvement Program (TIP)* is expected to be sought on May 22, 2025. KIPDA anticipates receipt of an air quality conformity and planning determination from our federal partners in June of 2025.

**No Action is Requested.**

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## MEMORANDUM

TO: Transportation Technical Coordinating Committee

FROM: Brady Hill

DATE: October 2, 2024

SUBJECT: Call for Projects Update

KIPDA staff will provide a brief update on KIPDA's 2024 Call for Projects. Call for Projects applications opened on August 1<sup>st</sup> and will close on October 31<sup>st</sup>.

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KIPDA’s 2024 Call for Projects Information

Sponsor Eligibility

All state and local public agencies in the Louisville/Jefferson County KY-IN Metropolitan Planning Area (MPA) are eligible to compete for MPO-dedicated funds. However, all projects awarded MPO-dedicated funding must be put towards projects located within the MPA boundary to be eligible.

Total Projected Funding Available

Kentucky: \$51,229,206  
Indiana: \$12,423,673

Indiana Funding Availability – [STBG](#), [TA](#), [CRP](#), [CMAQ](#), [HSIP](#), & [PROTECT](#)

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
\$0	\$1,240,718	\$2,858,084	\$4,616,810	(\$673,651)	\$3,708,061

Of the six Indiana MPO-dedicated funding sources, CMAQ, CRP, and TA projects will receive some level of preferential treatment since KIPDA needs to program more projects utilizing these funding sources to meet INDOT requirements.

Kentucky [STBG-MPO](#) Funding Availability

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
(\$136,512)	\$22,847	(\$2,867,452)	\$18,860,185	\$18,860,185

Total availability of STBG-MPO funding is \$37,720,370

Kentucky [TA-MPO](#) Funding Availability

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
(\$150,618)	\$292,747	\$2,232,233	\$2,439,485	\$2,439,485

Total availability of TA-MPO funding is \$7,111,203

Kentucky [CRP-MPO](#) Funding Availability

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
\$874,594	\$1,032,354	\$806,113	\$2,795,760	\$2,795,760

Total availability of CRP-MPO funding is \$6,397,633



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## TIP Activities & Call for Projects Timeline

Task	Timeline
Administrative Modifications	Ongoing monthly / As needed
Amendment 7 project applications are due from sponsors	July 19, 2024
Call for Projects applications open	August 1, 2024
Quarterly / Biannual Meetings (opportunity for questions)	Week of September 2
Call for Projects applications are due from sponsors	October 31, 2024
KIPDA Staff reviews & scores project submissions & and public review period for submitted projects	Month of November
TTCC Working Group meeting to discuss Call for Projects funding	(early) December 2024
Call for Projects funding awards TPC Action	February 26, 2025
Call for Projects Admin Mod	Completed after February TPC Action, presented at March TTCC/TPC meetings
Draft of the FY25-28 TIP Completed	(early) March 2025
Interagency Consultation Group (IAC) new FY25-28 TIP meeting	March 2025
FY25-28 TIP Public comment period	Month of April 2025 (need 30 days)
Transportation Technical Coordinating Committee (TTCC) FY25-28 TIP Recommendation	May 14, 2025
FY25-28 TIP TPC Action	May 22, 2025
FY25-28 TIP Federal Review Begins	May 23, 2025

## MPO-Dedicated Funding Application Process (which application do sponsors need to submit?)

### *New MPO-dedicated projects:*

- Must submit a Full Project Application
- Sponsors will have an opportunity to select which funding sources they believe their project is eligible for and concurrently, which of the three funding sources they desire their project to compete for
- New projects must adhere to KIPDA's Complete Streets Policy, or provide a justification as to why an exemption is necessary (see page 7 of KIPDA's Project Management Guidebook)



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*Existing MPO-dedicated projects:*

- If a project requires no changes and does not need to add any additional funding, then no application or submission will be required.
- If a project requires substantive changes in design, concept, location, or scope, then a Full Project Application must be submitted
- If a project does not require substantive changes in design, concept, location, or scope, but does require other changes (such as adding additional funding, adjusting funding years, or adjusting a project's total project cost, etc...), then an Expedited Project Application should be submitted.

*General Application Notes:*

- Full Project Applications **require** the application to provide an **accurate mapping** of their proposed project
  - Expedited Project Applications will ask a mapping question, but this question is not important—just draw a line to meet the software's requirements as instructed.
- Hyperlinks can be found on most of the application pages that take you to the TIP Project Listings webpage. Here you can download an Excel Spreadsheet that displays your project's details in the TIP for your reference (note the "processed as of" date on the download page).
- In the funding section of either application, provide the funding years you would prefer for your project if funding was available. Note that a sponsor's preferred schedule may not be able to be accommodated depending on funding availability and other factors. However, a project will not typically be programmed ahead of a sponsor's preferred schedule. (Keep in mind that shifting a current project to later years will count toward that project's phase shift tally if applicable.)
- Brief tutorial videos of each application are available for you to view via KIPDA's transportation planning portal. If you have **any** additional application questions, please reach out to Brady Hill or Chris Nicolas.

For more information regarding the Call for Projects please refer to the [Project Management Guidebook \(PMG\)](#)



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## 2024 Call for Projects Funding Sources

PROGRAM	INDIANA	KENTUCKY
Carbon Reduction Program (CRP-MPO)	Y	Y
Congestion Mitigation and Air Quality (CMAQ-MPO)	Y	N
Highway Safety Improvement Program (HSIP-MPO)	Y	N
Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT)	Y	N
Surface Transportation Block Grant (STBG-MPO)	Y	Y
Transportation Alternatives (TA-MPO)	Y	Y

The purpose of each of these federal funding programs is outlined below. Click the hyperlinks to view supporting documents of each program.

**Carbon Reduction Program (CRP-MPO):** This funding program is designed to reduce transportation emissions through the development of State carbon reduction strategies and by funding projects designed to reduce transportation emissions.

[CRP Fact Sheet](#)

[FHWA CRP Guidance Document](#)

[KYTC Carbon Reduction Strategy Document](#)

[INDOT Carbon Reduction Strategy Document](#)

**Congestion Mitigation and Air Quality (CMAQ-MPO):** (INDIANA ONLY) This is a funding source focused on reducing vehicle emissions in designated areas of the United States. Federal funding is available to government agencies for projects that will contribute greatly to air quality improvements and decreases in traffic congestion without adding vehicle capacity on roadways. Federal CMAQ funds must be spent in non-attainment or maintenance areas as determined by the Environmental Protection Agency (EPA).

[CMAQ Fact Sheet](#)

[FHWA CMAQ Guidance Information](#)

[CMAQ Emissions Calculator Toolkit](#)

**Highway Safety Improvement Program (HSIP-MPO):** (INDIANA ONLY) This is a federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-state-owned roads and roads on tribal land. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads with a focus on performance.

[HSIP Fact Sheet](#)

[FHWA's HSIP Guidance, Legislation, & Policy](#)





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#### [INDOT's List of Approved Systemic Safety Work Types](#)

**Promoting Resilient Operations for Transformative, Effective, and Cost-Saving Transportation (PROTECT-MPO):** (INDIANA ONLY) This program is designed to help make surface transportation more resilient to natural hazards, including climate change, sea level rise, flooding, extreme weather events, and other natural disasters through support of planning activities, resilience improvements, community resilience and evacuation routes, and at-risk coastal infrastructure.

[PROTECT Fact Sheet](#)

[FHWA PROTECT Guidance Document](#)

**Surface Transportation Block Grant (STBG-MPO):** This is a federal-aid program that provides flexible funding that may be used by states and localities for projects to preserve and improve the conditions and performance on any federal aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.

[STBG Fact Sheet](#)

[FHWA STBG Guidance Document](#)

**Transportation Alternatives (TA-MPO):** This program provides funding for a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to storm water and habitat connectivity.

[TA Fact Sheet](#)

[FHWA TA Guidance Document](#)

[TA Guidance Website from FHWA](#)