



Area Agency on Aging and Independent Living
Area Development District
Metropolitan Planning Organization



TRANSPORTATION POLICY COMMITTEE

12:30 p.m., Thursday, October 24, 2024

VIA ZOOM WEBINAR

Please review the following notes:

- TPC members and the public may participate, observe, and comment online.
- All TPC members will be provided a unique web-link to the Zoom (video conference) in advance of the meeting.
- **All TPC voting members participating online must activate their web cameras during the meeting per Kentucky Open Meetings and Open Records Statutes.**
- The public may review the meeting materials and find the link to the video meeting at <https://www.kipda.org/committees-and-councils/transportation-policy-committee/meeting-information/>.
- There will be a public comment period at the beginning of the TPC meeting. The public may also submit comments in advance of the meeting by emailing KIPDA.trans@kipda.org.

AGENDA

1. *Call to Order, Welcome, Roll Call*
2. *September 2024 TPC Meeting Minutes* – Review and approval (see enclosed). **Action Requested**
3. *Public Comment Period* – The TPC Chair will facilitate a review of comments submitted prior to the TPC meeting and entertain comments offered as part of Agenda Item #4.
4. *Public Involvement Report* – Staff will report on activities undertaken to engage the public, comments received, and future public involvement opportunities (see enclosed).
5. *Coordinated Human Services Transportation Plan* – Staff will highlight the CHSTP and the most recent update. **Action Requested**
6. *Phase Shifts/Kentucky End of Year Funding Wrap-up* – Staff will discuss the status for available federal funding for the state of Kentucky and phase shift exception requests. **Action Requested.**
7. *New Administrative Modification Policy* – Staff will propose a new policy recommendation for Administrative Modifications to the TIP. **Action Requested**
8. *Administrative Modification 17 to the FY 2023-FY 2026 Transportation Improvement Program (TIP) & Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP)* – Staff will present information on Administrative Modifications to the MTP and TIP.

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9. *November TPC Schedule* – Staff will present the November TPC schedule and location which coincides with KIPDA's Annual Meeting.
10. *Call for Projects* – Staff will unveil the latest information for the ongoing KIPDA Call for Projects.
11. *FY 2025-2028 Transportation Improvement Program (TIP) Update* – Staff will inform the committee of the tentative timeline and other pertinent information for the new FY 2025-2028 TIP. The discussion will include anticipated deadlines for final administrative modification and amendment updates to the current FY 2023-2026 TIP.
12. *MPO Director's Report*
13. *Other Business*
14. *Adjourn*

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**MEETING MINUTES
TRANSPORTATION POLICY COMMITTEE (TPC)
12:30 p.m., September 26, 2024
In-Person and Via Video Conference**

Call to Order

Chair J. Byron Chapman called the meeting to order at 12:31 p.m. After roll call was taken, it was determined that there was a quorum present.

Review and Approval of TPC Minutes

Kevin Baity, Town of Clarksville, made a motion to approve the minutes for the August TPC meeting. Keith Griffie, Bullitt County, seconded the motion. Motion carried with a unanimous vote.

Public Comment Period

There were no public comments.

Public Involvement Report

Greg Burress, KIPDA staff, reported on activities undertaken to engage the public. No action was required.

Federal Highway Administration (FHWA) of Kentucky

Division Director Shundreka Givan of FHWA – Kentucky discussed updates at FHWA. No action was required.

Kentucky GRANT Program of 2024

Felicia Harper, KIPDA staff, highlighted new state financial assistance opportunities for federal grants through a new GRANT program. No action was required.

Amendment 7 to the FY 2023-2026 Transportation Improvement Program (TIP) and Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP)

Chris Nicolas, KIPDA staff, discussed the projects and proposed changes in Amendment 7 to the TIP and MTP. **Isidro Delgado, Kentucky Transportation Cabinet (KYTC), made a motion to approve Amendment 7 to the TIP and MTP. Keith Griffie, Bullitt County, seconded the motion. Motion carried with a unanimous vote.**

Phase Shifts

Brady Hill, KIPDA staff, discussed the most recent phase shift requests. There was discussion. **Keith Griffie, Bullitt County, made a motion to approve the phase shift requests with the clarification that these are phase shifts only (no cost increases, as erroneously stated in the presentation). Jim Silliman, Oldham County, seconded the motion and it carried with a unanimous vote.**

FY 2025 Indiana MPO-Dedicated Funding

Brady Hill, KIPDA staff, highlighted recent funding decisions for Indiana in FY 2025. **Kevin Baity, Town of Clarksville, made a motion to approve the proposed funding adjustments. Nicole George, Louisville Metro Government, seconded the motion. Motion carried with a unanimous vote.**

Call for Projects

Brady Hill, KIPDA staff, unveiled the latest information on the ongoing KIPDA Call for Projects. No action was required.

Kentucky-Indiana Transportation Excellence (KITE) Award

Greg Burress, KIPDA staff, discussed the details and timeline for the nomination process and presentation of the KIPDA KITE Award. No action was required.

Administrative Modification 16 to the FY 2023-2026 Transportation Improvement Program (TIP) & Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP)

Chris Nicolas, KIPDA staff, presented information on Administrative Modification 16 to the TIP and MTP. No action was required.

November TPC Schedule

Greg Burress, KIPDA staff, presented the schedule and location of the November TPC meeting which coincides with KIPDA's Annual Meeting. No action was required.

MPO Director's Report

Andy Rush, KIPDA staff, provided the following:

- Announced new hire Transportation Planner Elijah Beliles.

Other Business

There was no other business.

Adjournment

The meeting was adjourned at 1:31 p.m.

Andy Rush
Recording Secretary

Members Present:

Abdiel Deida
Claire Johnson
Bernie Bowling
*Tonya Higdon
Nick Creevy
J. Byron Chapman
Isidro Delgado
*Tom Hall
Nicole George
Jim Silliman
Aida Copic
Kevin Baity

Representing:

City of Charlestown
City of New Albany
City of St. Matthews
Federal Highway Administration – Kentucky
Floyd County
Jefferson County League of Cities
Kentucky Transportation Cabinet
Kentucky Transportation Cabinet – District 5
Louisville Metro Government
Oldham County
TARC
Town of Clarksville

Members Absent:

Bullitt County
City of Jeffersontown
City of Jeffersonville
City of Shively
Clark County
*Federal Aviation Administration – Memphis
*Federal Highway Administration – Indiana
*Federal Transit Administration – Region 4
Indiana Department of Transportation
Indiana Department of Transportation – Seymour
Louisville Metro Air Pollution Control District
*Louisville Metro Planning & Design Services

Agenda Item #2

Louisville Regional Airport Authority

*U.S. Department of Housing and Urban Development

Other Attendees

John Callihan	AECOM
Valerie Mohr	AECOM
Billy Bright	Atlas Technical Consultants
Kenan Stratman	City of St. Matthews
Tracy Lovell	Kentucky Transportation Cabinet – District 5
Greg Burress	KIPDA
Eronmonsele Esekhaigbe	KIPDA
Jarrett Haley	KIPDA
Zach Herzog	KIPDA
Brady Hill	KIPDA
Chris Nicolas	KIPDA
Andy Rush	KIPDA
Randy Simon	KIPDA
Spencer Williams	KIPDA
Karen Mohammadi	Michael Baker International
Joe Ender	Oldham County
Brad Cummings	Town of Clarksville
Bruce Bohne	TRIMARC
Michael L. Hill	
Abby Luke	

* Denotes Advisory Members



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Agenda Item #4

MEMORANDUM

TO: Transportation Policy Committee

FROM: Greg Burress

DATE: September 19, 2024

SUBJECT: Public Involvement Report

The attached report outlines public engagement activities and results from August. Facebook saw a strong organic month with nearly three thousand impressions. Popular posts included Safe Streets and Roads for All and a KYTC study of the Greenbelt Highway.

KIPDA was able to attend the Black Men's Wellness Day at the Norton Sports Complex in West Louisville. This event allowed KIPDA to have valuable access to an environmental justice area where we were successful in signing up several people for our Transportation Planning Information newsletter.

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TRANSPORTATION OUTREACH REPORT



SOCIAL MEDIA

September 2024



15 Posts
8,367 Impressions
962 Engagements



12 Posts
965 Impressions



13 Posts
604 Impressions
48 Engagements

9.9K

Total Impressions

1K

Total Engagements

WEBSITE UNIQUE VISITS

September 2024

Transportation Main Page
197

TIP Page
103

MTP Page
40

EVENTS & OTHER OUTREACH

- Middletown Chamber of Commerce
- Kentucky Association of Government Communicators
- World Fest
- St. Matthews Business Expo
- Middletown Fair

CHSTP OUTREACH

- Public comment period from September 18th- Oct. 2nd
- Email Campaign
- Social Media Campaign
- Informational fliers sent to key stakeholders

PUBLIC COMMENTS

"We need more buses & routes."

"Lights - sensor vs timers during peak/off peak times."

"Potholes! Please don't let Louisville turn Indy!."

"Bus routes out near Gene Synder & Taylorsville."



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Agenda Item #5

MEMORANDUM

TO: Transportation Policy Committee (TPC)

FROM: Mick Logsdon

DATE: October 17, 2024

SUBJECT: 2024 Coordinated Human Services Transportation Plan

KIPDA staff is ready to present the 2024 Coordinated Human Services Transportation Plan to the committee for consideration.

Regular updates of this plan allow the region to continue to receive Section 5310 funding for the enhanced mobility of seniors and individuals with disabilities. The plan covers all nine KIPDA counties.

The public comment period was open for 15 days from September 18, 2024 to October 2, 2024. No public comments were received.

The plan is available for review at:

https://www.kipda.org/wp-content/uploads/2024/09/CoordinatedPlan_2024-update-DRAFT.pdf

TPC action is requested to recommend 2024 Coordinated Human Services Transportation Plan approval.

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Agenda Item #6

MEMORANDUM

TO: Transportation Policy Committee

FROM: Brady Hill

DATE: October 17, 2024

SUBJECT: Kentucky Phase Shift Exception Requests and Aa End of Fiscal Year Review of Kentucky MPO Dedicated Projects

KIPDA staff will present one phase shift exception request for Jeffersontown’s Bluegrass Commerce Park Bicycle and Pedestrian Trail Phase II project. According to the Project Management Guidebook (PMG) these exception requests are necessitated by a project phase’s need for a third phase shift before the obligation of any utility, right-of-way, or construction phases as explained below.

Phase shift policy chart from the Project Management Guidebook:

ALLOWABLE SHIFTS	
After Initial Design Obligation and Before Next Phase is Obligated	After Obligation of Any Phase Beyond Design (R, U, or C)
2 shifts + 1 exception	unlimited

- While a project is under design the sponsor can shift the right-of-way, utilities, and construction phase twice. If the sponsor needs to shift a third time it must request an exception.
- If a phase of a project (R, U, C) requires a fourth shift (after initial design obligation and before obligation of the next phase) all future programmed MPO-dedicated funds will be removed from the TIP and the project will have to re-compete through the next Call for Projects.

Staff will also present a short summary of FY 2024 MPO-dedicated project authorizations and shifts in Kentucky.

Action Requested

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Agenda Item #7

MEMORANDUM

TO: Transportation Policy Committee (TPC)

FROM: Chris Nicolas

DATE: October 17, 2024

SUBJECT: New Administrative Modification Policy Proposal

KIPDA staff is ready to present an administrative modification policy proposal update.

The current administrative modification policy is predominantly designed for minor project updates to the Transportation Improvement Program (TIP). Metropolitan Transportation Plan (MTP) updates must be made through amendments, with the only exception being to align updates of total estimated project cost of TIP with the MTP.

In relation to the above policy, new projects may enter the TIP through administrative modification only when they fit a group project category and meet KIPDA's Group Projects Policy eligibility. Group projects are not listed individually in the MTP. This policy was designed to efficiently advance inclusion of small-scale projects to the TIP.

At this time, projects already listed in the MTP, the long-range plan, must go through an amendment before they can be added to the TIP, the short-range plan. This includes small-scale projects that would otherwise meet the criteria of the Group Project Policy.

KIPDA staff proposes a policy change to permit a new project scenario for entry to the TIP through administrative modification. The proposed policy update is intended to preserve the encouragement of project inclusion in the MTP, while at the same time supporting timely project delivery by utilization of administrative modifications for minor updates.

Regionally significant, larger projects, and non-exempt projects that are currently found only in the MTP will not be eligible to enter the TIP through this policy change. It will not affect air quality conformity for the *Connecting Kentuckiana 2050* Metropolitan Transportation Plan (MTP) and the TIP will remain fiscally constrained.

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If approved, KIPDA staff will submit an administrative modification including the first project found to fit this scenario. If approval cannot be reached the project must wait for Amendment 8 to be completed.

Action is requested.



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Agenda Item #8

MEMORANDUM

TO: Transportation Policy Committee

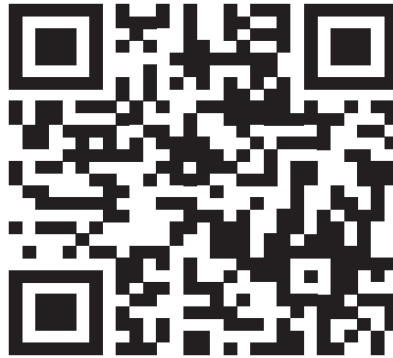
FROM: Chris Nicolas

DATE: October 17, 2024

SUBJECT: Administrative Modification 17 to the *FY 2023-2026 Transportation Improvement Program (TIP)* and *Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP)*.

KIPDA staff will discuss the key updates included in Administrative Modifications 17 to the *FY 2023-2026 Transportation Improvement Program (TIP)* and *Connecting Kentuckiana 2050 Metropolitan Transportation Plan (MTP)*. Administrative Modification 17 will be processed following the October TPC meeting (some updates are pending approval of Agenda Items #6 and #7).

The full project update list can be viewed here: <https://kipdatransportation.org/adminmods/>



These modifications are presented for your information only. The changes do not affect the fiscal constraint of the TIP or progress of other projects in the program.

No Action is Requested

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Agenda Item #9

MEMORANDUM

TO: Transportation Policy Committee

FROM: Greg Burress

DATE: October 17, 2024

SUBJECT: November TPC Schedule

Please note the November TPC meeting will not be held on the 4th Thursday of the month due to the Thanksgiving Day Holiday. Instead TPC will be held on the following day and time to coincide with KIPDA's Annual Meeting:

- **WHEN:** November 26th at 9:30 A.M.
- **WHERE:** The Arterburn, 310 Ten Pin Lane in St. Matthews

KIPDA's Board of Director's Meeting will follow TPC at 11 a.m. Lunch will be provided following the Board of Director's Meeting.





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Agenda Item #10

MEMORANDUM

TO: Transportation Policy Committee

FROM: Brady Hill

DATE: October 17, 2024

SUBJECT: Call for Projects Update

KIPDA staff will provide a brief update on KIPDA's 2024 Call for Projects. Call for Projects applications opened on August 1st and will close on October 31st.

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KIPDA’s 2024 Call for Projects Information

Sponsor Eligibility

All state and local public agencies in the Louisville/Jefferson County KY-IN Metropolitan Planning Area (MPA) are eligible to compete for MPO-dedicated funds. However, all projects awarded MPO-dedicated funding must be put towards projects located within the MPA boundary to be eligible.

Total Projected Funding Available

Kentucky: \$51,238,647
Indiana: \$12,423,673

Indiana Funding Availability – STBG, TA, CRP, CMAQ, HSIP, & PROTECT

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
\$0	\$1,240,718	\$2,858,084	\$4,616,810	(\$673,651)	\$3,708,061

Of the six Indiana MPO-dedicated funding sources, CMAQ, CRP, and TA projects will receive some level of preferential treatment since KIPDA needs to program more projects utilizing these funding sources to meet INDOT requirements.

Kentucky STBG-MPO Funding Availability (Projected Carryover Balance Shown Below)

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
\$5,730,814	\$89,894	(\$2,939,406)	\$18,860,185	\$18,860,185

Total availability of STBG-MPO funding is \$37,720,370

Kentucky TA-MPO Funding Availability (Projected Carryover Balance Shown Below)

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
\$1,852,488	\$299,021	\$2,241,674	\$2,439,485	\$2,439,485

Total availability of TA-MPO funding is \$7,120,644

Kentucky CRP-MPO Funding Availability (Projected Carryover Balance Shown Below)

FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
\$874,594	\$1,032,354	\$806,113	\$2,795,760	\$2,795,760

Total availability of CRP-MPO funding is \$6,397,633



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TIP Activities & Call for Projects Timeline

Task	Timeline
Administrative Modifications	Ongoing monthly / As needed
Amendment 7 project applications are due from sponsors	July 19, 2024
Call for Projects applications open	August 1, 2024
Quarterly / Biannual Meetings (opportunity for questions)	Week of September 2
Call for Projects applications are due from sponsors	October 31, 2024
KIPDA Staff reviews & scores project submissions & and public review period for submitted projects	Month of November
TTCC Working Group meeting to discuss Call for Projects funding	(early) December 2024
Call for Projects funding awards TPC Action	February 26, 2025
Call for Projects Admin Mod	Completed after February TPC Action, presented at March TTCC/TPC meetings
Draft of the FY25-28 TIP Completed	(early) March 2025
Interagency Consultation Group (IAC) new FY25-28 TIP meeting	March 2025
FY25-28 TIP Public comment period	Month of April 2025 (need 30 days)
Transportation Technical Coordinating Committee (TTCC) FY25-28 TIP Recommendation	May 14, 2025
FY25-28 TIP TPC Action	May 22, 2025
FY25-28 TIP Federal Review Begins	May 23, 2025

MPO-Dedicated Funding Application Process (which application do sponsors need to submit?)

New MPO-dedicated projects:

- Must submit a Full Project Application
- Sponsors will have an opportunity to select which funding sources they believe their project is eligible for and concurrently, which of the three funding sources they desire their project to compete for
- New projects must adhere to KIPDA's Complete Streets Policy, or provide a justification as to why an exemption is necessary (see page 7 of KIPDA's Project Management Guidebook)



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Existing MPO-dedicated projects:

- If a project requires no changes and does not need to add any additional funding, then no application or submission will be required.
- If a project requires substantive changes in design, concept, location, or scope, then a Full Project Application must be submitted
- If a project does not require substantive changes in design, concept, location, or scope, but does require other changes (such as adding additional funding, adjusting funding years, or adjusting a project's total project cost, etc...), then an Expedited Project Application should be submitted.

General Application Notes:

- Full Project Applications **require** the application to provide an **accurate mapping** of their proposed project
 - Expedited Project Applications will ask a mapping question, but this question is not important—just draw a line to meet the software's requirements as instructed.
- Hyperlinks can be found on most of the application pages that take you to the TIP Project Listings webpage. Here you can download an Excel Spreadsheet that displays your project's details in the TIP for your reference (note the "processed as of" date on the download page).
- In the funding section of either application, provide the funding years you would prefer for your project if funding was available. Note that a sponsor's preferred schedule may not be able to be accommodated depending on funding availability and other factors. However, a project will not typically be programmed ahead of a sponsor's preferred schedule. (Keep in mind that shifting a current project to later years will count toward that project's phase shift tally if applicable.)
- Brief tutorial videos of each application are available for you to view via KIPDA's transportation planning portal. If you have **any** additional application questions, please reach out to Brady Hill or Chris Nicolas.

For more information regarding the Call for Projects please refer to the [Project Management Guidebook \(PMG\)](#)



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2024 Call for Projects Funding Sources

PROGRAM	INDIANA	KENTUCKY
Carbon Reduction Program (CRP-MPO)	Y	Y
Congestion Mitigation and Air Quality (CMAQ-MPO)	Y	N
Highway Safety Improvement Program (HSIP-MPO)	Y	N
Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT)	Y	N
Surface Transportation Block Grant (STBG-MPO)	Y	Y
Transportation Alternatives (TA-MPO)	Y	Y

The purpose of each of these federal funding programs is outlined below. Click the hyperlinks to view supporting documents of each program.

Carbon Reduction Program (CRP-MPO): This funding program is designed to reduce transportation emissions through the development of State carbon reduction strategies and by funding projects designed to reduce transportation emissions.

[CRP Fact Sheet](#)

[FHWA CRP Guidance Document](#)

[KYTC Carbon Reduction Strategy Document](#)

[INDOT Carbon Reduction Strategy Document](#)

Congestion Mitigation and Air Quality (CMAQ-MPO): (INDIANA ONLY) This is a funding source focused on reducing vehicle emissions in designated areas of the United States. Federal funding is available to government agencies for projects that will contribute greatly to air quality improvements and decreases in traffic congestion without adding vehicle capacity on roadways. Federal CMAQ funds must be spent in non-attainment or maintenance areas as determined by the Environmental Protection Agency (EPA).

[CMAQ Fact Sheet](#)

[FHWA CMAQ Guidance Information](#)

[CMAQ Emissions Calculator Toolkit](#)

Highway Safety Improvement Program (HSIP-MPO): (INDIANA ONLY) This is a federal-aid program with the purpose to achieve a significant reduction in traffic fatalities and serious injuries on all public roads, including non-state-owned roads and roads on tribal land. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads with a focus on performance.

[HSIP Fact Sheet](#)

[FHWA's HSIP Guidance, Legislation, & Policy](#)



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[INDOT's List of Approved Systemic Safety Work Types](#)

Promoting Resilient Operations for Transformative, Effective, and Cost-Saving Transportation (PROTECT-MPO): (INDIANA ONLY) This program is designed to help make surface transportation more resilient to natural hazards, including climate change, sea level rise, flooding, extreme weather events, and other natural disasters through support of planning activities, resilience improvements, community resilience and evacuation routes, and at-risk coastal infrastructure.

[PROTECT Fact Sheet](#)

[FHWA PROTECT Guidance Document](#)

Surface Transportation Block Grant (STBG-MPO): This is a federal-aid program that provides flexible funding that may be used by states and localities for projects to preserve and improve the conditions and performance on any federal aid highway, bridge and tunnel projects on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals.

[STBG Fact Sheet](#)

[FHWA STBG Guidance Document](#)

Transportation Alternatives (TA-MPO): This program provides funding for a variety of smaller-scale transportation projects such as pedestrian and bicycle facilities, recreational trails, safe routes to school projects, community improvements such as historic preservation and vegetation management, and environmental mitigation related to storm water and habitat connectivity.

[TA Fact Sheet](#)

[FHWA TA Guidance Document](#)

[TA Guidance Website from FHWA](#)



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Agenda Item #11

MEMORANDUM

TO: Transportation Policy Committee (TPC)

FROM: Chris Nicolas

DATE: October 17, 2024

SUBJECT: Development of the *FY 2025-2028 Transportation Improvement Program (TIP)*
Timeline – and final update deadlines for the FY 2023-2026 TIP Discussion

Metropolitan Planning Organizations (MPOs) like KIPDA are required to update the Transportation Improvement Program (TIP) at least every four years. Like the current FY 2023-2026 TIP, the new FY 2025-2028 TIP will be developed as a subset to the long-range plan, *Connecting Kentuckiana 2050* Metropolitan Transportation Plan (MTP).

Staff will engage the TPC in a discussion of the tasks and the key dates that will be important to meet the planned new TIP draft deadline as well as the timeline for Amendment 8 and the final administrative modification updates to the current TIP.

Current TIP projects with phases in FY 2023 and FY 2024 will drop out of the TIP unless a project application is submitted to modify the TIP funding. Existing TIP projects with funding phases in FY 2025 or later will carry over into the new TIP.

The development of the new TIP will align with the anticipated updates resulting from the MPO's Call for Projects (currently underway, deadline October 31, 2024). The outcome will be programmed in the current TIP as needed and/or be added to the initial draft of the new TIP.

Additional project changes required to be in the TIP (i.e., projects with federal funds secured outside of the MPO and state funded or other funded regionally significant transportation projects) must be submitted by December 6, 2024, for inclusion in the initial draft of the new TIP.

TPC approval of the *FY 2025-2028 Transportation Improvement Program (TIP)* is expected to be sought on May 22, 2025. KIPDA anticipates receipt of an air quality conformity and planning determination from our federal partners in June of 2025.

No Action is Requested.

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