



Area Agency on Aging and Independent Living
Area Development District
Metropolitan Planning Organization



KIPDA Corridor ID Scoping RFQ Questions & Responses

Question #1

In section 3 of the RFQ, under scoring system (page 8), the first section “Experience of consultant personnel assigned to the project team...” refers to a maximum of 10 studies or projects with 1 sheet allowed for each. Can you clarify if that is the total number of pages for that section or is there a different maximum number of pages? Also, is there a total maximum number of pages for the submittal?

Response:

Applicants will be limited to 1 sheet per project or study listed with a maximum of 10 projects or 10 sheets. If a firm chooses to list 5 projects, 5 sheets will be allowed. Staff expertise may be listed within either project experience pages or the project approach and proposed procedures pages.

The maximum number of allowed sheets shall not exceed 17. Up to 10 sheets, as referenced above, plus 5 for the project approach and proposed procedures plus one for schedule compliance and one for DBE participation. This does not include a cover page, cover letter, or contents page.

Question #2

- *The RfQ notes that “submittals should not exceed the maximum page length (as described below)”. However, no total page limit appears to be specified. Are we correct in our understanding that the total page limit is 17 for the core response to be evaluated (10 for consultant experience, 5 for approach, 1 for schedule compliance, and 1 for DBE participation)?*
- *Related to the question above re total page limit, can you please confirm if the following items are to be included within this total page limit or not:*
 - *Resumes of proposed staff*
 - *Letter of transmittal*
 - *Wider general proposal pages, such as cover page and contents list*

11520 Commonwealth Drive
Louisville, KY 40299
www.kipda.org

Phone: 502.266.6084
Fax: 502.266.5074
TDD: 1.800.648.6057





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Response:

A cover letter, cover page, or contents page will not count towards the page limit. See response to question #1 for more information.

Experience of consultant personnel is encouraged to be included in the response where prior projects are described. If a firm chooses to include staff resumes, they may do so in the project approach and proposed procedures section (5 sheets maximum).

Question #3

- *Are resumes allowed to be included? If so, should they be considered part of the allowed 10-page maximum for project experience or are additional pages allowed?*
- *Is there a DBE % goal or requirement?*
- *Is a cover letter to be included, and if so, does it count as part of the page allowance?*

Response:

Please see response to question #2 for information regarding resumes.

DBE participation is encouraged and is a part of the scoring system. However, for this study, there is no direct DBE percentage goal or requirement.

A cover letter may be included. It does not count as part of the page allowance See question #1 for more information on allowed pages.

Question #4

There is no mention in the RFQ regarding a cover letter. May we include a one-page cover letter, and will it be excluded from the noted page count on page 8 of the RFQ?

Response:

Please see response to question #1 for more information.



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Question #5

Can KIPDA share their original Step 1 Corridor ID grant application that was submitted to FRA?

Response:

See KIPDA Step 1 Corridor ID Grant Application linked on our website next to the Questions & Answers.