

MINUTES

KENTUCKIANA REGIONAL PLANNING & DEVELOPMENT AGENCY (KIPDA)

NOVEMBER BOARD OF DIRECTORS' MEETING

**SHELBYVILLE CONFERENCE AND WELCOME CENTER
219 7TH STREET
SHELBYVILLE, KY 40065**

**PARTICIPATION ALSO AVAILABLE THROUGH ZOOM
AND STREAMED ON THE AGENCY'S YOUTUBE PAGE**

TUESDAY, NOVEMBER 14, 2023 – 11:00 A.M.

The 582nd meeting of the Board of Directors of the Kentuckiana Regional Planning and Development Agency met at 11:00 a.m. on Tuesday, November 14, 2023. Members in attendance were:

Honorable Dan Ison, Chairman, Shelby County Judge Executive, Shelby County, Kentucky
Honorable Jack Coffman, Secretary/Treasurer, President, Clark County Commissioners, Clark County, Indiana

Mr. Keith Griffie, Bullitt County Fiscal Court, Bullitt County, Kentucky

Mr. Albert "Tubby" Purcell, representing Honorable Treva Hodges, Mayor of Charlestown, Clark County, Indiana

Mr. Kevin Baity, representing Honorable Ryan Ramsey, President, Clarksville Town Council, Clark County, Indiana

Honorable John Schellenberger, Floyd County Commissioners, Floyd County, Indiana

Honorable Scott Bates, Henry County Judge/Executive, Henry County, Kentucky

Honorable Nicole George, representing Honorable Craig Greenberg, Mayor of Louisville, Jefferson County, Kentucky

Honorable Carol Pike, Mayor of Jeffersontown, Jefferson County, Kentucky

Honorable Rick Tonini, Mayor of St. Matthews, Jefferson County, Kentucky

Honorable Kevin Nuss, representing Honorable David Voegle, Oldham County Judge/Executive, Oldham County, Kentucky

Honorable John Black, Mayor of LaGrange, Oldham County, Kentucky

Honorable Troy Ethington, Mayor of Shelbyville, Shelby County, Kentucky

Honorable Scott Travis, Spencer County Judge/Executive, Spencer County, Kentucky

Honorable John Ogburn, Trimble County Judge/Executive, Trimble County, Kentucky

OTHERS IN ATTENDANCE

Mr. Jarrett Haley
Ms. Freida Winkfield Shaw
Ms. Meagen Peden Agnew
Ms. Rachael Miller
Mr. Paul Sangalli
Ms. Jennifer Wahle
Ms. Felicia Harper
Mr. Justin Carter
Ms. Jennifer Wilson
Mr. Dustin Duncan
Mr. Ethan Schrage
Mr. Andy Rush
Mr. Mick Logsdon
Mr. Greg Burress
Ms. Elizabeth Bowling-Schiller
Ms. Beth Mathis
Ms. Tonya Higdon
Mr. Jack Couch
Mr. Jon Park
Ms. Jennifer Decker
Ms. Beverly Chester-Burton
Ms. Jeanna Jones
Ms. Mitzi Wyrick

REPRESENTING

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KYTC
Self
Shelby County
KY Legislature
Legislative Research Commission
Strothman & Co./LBMC
Wyatt, Tarrant, & Combs

CALL TO ORDER

Chairman Ison called the meeting to order at 11:01 a.m.

ROLL CALL

Executive Director Haley called roll and stated a quorum was present.

WELCOME

Chairman Ison welcomed and thanked everyone for attending the meeting.

MINUTES

Judge Ogburn moved to approve the minutes of the Board of Directors' meeting held October 26, 2023. Mr. Baity seconded. Motion carried unanimously on a voice vote.

FY23 AGENCY AUDIT

Ms. Jones stated that Strothman & Co. has recently merged with effective November 1, 2023 LBMC, the Southeast's third largest business consulting and financial services firm and top 35 firm in the nation. The Agency audit will be presented under the Strothman name this year, then it will be presented under LBMC going forward.

KIPDA's fiscal year 2023 Agency-wide audit is about 80% complete and still waiting on a few items from KIPDA staff. The federal awards portion of the audit is about 25% complete and waiting on some items to make selections for testing. The audit is going well and should be complete by the end of the year and ready to present to KIPDA at that time.

REGIONAL TRANSPORTATION COUNCIL

Mr. Logsdon reported that the Regional Transportation Council (RTC) met on Tuesday, November 14, 2023, at 10:00 a.m. at the Shelbyville Conference and Welcome Center via Zoom video conference. At the meeting, the Council approved the minutes from the meeting held on August 24, 2023.

The Council heard county updates from Henry, Shelby, Spencer, and Trimble counties. The Council then reviewed the Regional Transportation Council Bylaws and Goals and agreed to maintain them as-is.

Mr. Scott Tipton, District 5 Branch Manager at the Kentucky Transportation Cabinet (KYTC), gave a presentation on snow and ice removal planning. Afterwards, Mr. Logsdon provided Kentucky Transportation Cabinet (KYTC) snow and ice removal priority maps by county.

The next Regional Transportation Council meeting will be held on Thursday, January 25, 2024 at 1:00 p.m. in KIPDA Conference Room A and via Zoom video conference.

Judge Ogburn moved to approve the report. Commissioner Schellenberger seconded. Motion carried unanimously on a voice vote.

TRANSPORTATION GRANTS UPDATE

Mr. Rush gave a brief update on grants that KIPDA Transportation Division staff are working on. The scope of work for the Safe Streets and Roads for All (SS4A) grant was finalized just last week and it is now awaiting legal review. The goal of this project is to create one regional and 17 small plans for each of the jurisdictions that will show the most robust safety plans that have been seen in the region.

There will be a kick-off meeting around the first of the year and multiple updates about the grant will be provided to the Board and/or the Transportation Policy Committee throughout the process over the next year. The consultant has agreed to conduct two sets of individual stakeholder meetings with each of the communities to see what is needed in each community and gather opinions on the solutions that are being proposed. Also, meetings will be held for the public to be involved in the process.

KIPDA, in partnership with Louisville Metro, submitted an application for the Federal Railroad Administration (FRA) Corridor Identification grant back in March. This grant would provide funding to determine the viability of reinstating passenger rail service between Louisville, KY and Indianapolis, IN. The Indiana Department of Transportation (INDOT) submitted an application for what is called a partnering grant for the Indianapolis, IN to Chicago, IL portion of passenger rail service. More information and updates should be coming soon, which should allow Mr. Rush to provide an update on this grant process at the January 2024 Board meeting.

K.I.T.E. AWARD

Mr. Rush announced that the 9th annual Kentucky Indiana Transportation Excellence (K.I.T.E.) was awarded to the City of New Albany for the Main Street Revitalization project. The project included expanded sidewalks, new lighting, landscaping, sewer pipes, and more. The City also reimagined many of the street's parking spaces, which are now designed to be backed into as a safety feature. Crosswalks for pedestrians were decreased from 52 feet to 22 feet in length, which enhances pedestrian safety and traffic signal timing while also creating a layout that gives restaurants and businesses space for outdoor dining without impeding the flow of pedestrians on the sidewalks.

CEDS DIVISION ACTIVITIES

Ms. Harper stated that 2023 has been a very successful year for the KIPDA Community and Economic Development (CED) Division. Staff have submitted 13 grants applications and has received word that three of those grant applications have been approved thus far. The approved grants include a Community Development Block Grant

(CDBG) for the Haven Recovery, a CDBG grant for ElderServe in downtown Louisville, and a Hazard Mitigation grant for Lebanon Junction. These 13 grants that have been applied for is an investment of over \$70 million in the KIPDA region communities.

CED Division staff have also finalized the Comprehensive Economic Development Strategy (CEDs), and it will be sent to the Economic Development Administration (EDA) for approval in the next week or two. Staff are also currently updating the Henry County Comprehensive Plan.

Work is also being done on Revolving Loan Fund (RLF) fund. There are two financial institutions that have committed to provide that funding. Staff hope to have a total of six banks that will invest in this RLF fund to then submit an application to the EDA for approval. This will allow lending to be provided to small businesses that do not qualify for traditional funding to either start a new business or continue to grow in communities across the region.

CED Division staff have worked over the past year to administer 35 Cleaner Water grants totaling over \$81 million, eight State Revolving Fund (SRF) loans for water and wastewater projects totaling over \$99 million, 6 CDBG grants totaling \$206 million, and American Rescue Plan Act (ARPA) funding for over 30 communities in the KIPDA region. Staff are now awaiting word from the Department for Local Government (DLG) to see if the funding has been awarded.

The Division provided technical assistance to several communities, including an administrative code update and a revenue study for Trimble County. Staff are also providing assistance with the Building Resilient Infrastructure in Communities (BRIC) grant by conducting a survey of the critical infrastructure in the communities to apply for that funding.

The Work Ready Communities project is still being looked at to determine how communities in the KIPDA region can proceed with meeting those metrics and working towards becoming a work ready community.

TRIMBLE COUNTY GRANT UPDATE

Mr. Duncan stated that CED staff have submitted a grant application for the EDA's Recompete Pilot program on behalf of Trimble County. This program aims to fund distressed local labor markets to bolster their prime-age, defined as 25- to 54- year-olds, employment rates. This is a federal grants movement towards strategic planning as opposed to hard projects at the beginning because the larger funding sources including the American Rescue Plan Act (ARPA) and Bipartisan Infrastructure Law (BIL) are starting to come to a close.

Trimble County has been identified as an eligible area in the KIPDA region, and it was one of the only ones other than a few Census tracts in Louisville. CED staff worked closely with Judge Ogburn, mayors, the school board, and many others to determine two different products this funding would provide. The first is a strategy development grant to create a holistic vision for the county, taking into consideration economic factors, education, demographics, etc. to guide economic and workforce efforts in the county over the next few years.

Hopefully, funding will also be approved for a Re compete plan which identified four critical projects. If this plan is successful, KIPDA will be able to apply for hard money to complete at least one of those projects, including development of a riverport, a general aviation airport hangar space, riverfront development near Milton, and downtown redevelopment in Trimble County's two cities with some remote work space and different modes of living there.

AVAILABLE FUNDING OPPORTUNITIES

Mr. Duncan stated that KIPDA staff are available to assist cities, counties, and local non-profits with grant applications for community and economic development projects at no additional cost. Administrative fees are typically included in grant budgets or as part of KIPDA's Joint Funding Agreement and member dues. Available funding opportunities are as follows:

Kentucky Department for Local Government

Community Development Block Grants (CDBG)

Eligible applicants: All Kentucky cities and counties served by KIPDA are eligible to apply with the exception of Louisville Metro Government (which receives its own allocation).

Funding may be used for:

- Economic Development projects that create/retain jobs benefiting low- and moderate-income persons. Applications are due January 31, 2024.
- Housing projects that develop decent, safe, sanitary and affordable housing. Applications are due January 31, 2024.

Match: for competitive proposals, a 15-25% match is suggested, depending on the project.

KIPDA can assist with application drafting, grants management, reporting, federal/state compliance, budgeting, monitoring and closeout.

Fees: Up to 5% of project costs (included in the grant budget)

US Economic Development Administration (EDA)

Public Works and Economic Adjustment Assistance Grants

Eligible applicants: All Kentucky cities and counties served by KIPDA are eligible to apply.

The Public Works program provides resources to meet construction and/or infrastructure design needs of communities to foster economic competitiveness.

The Economic Adjustment Assistance program supports construction and upgrading of public infrastructure, sectoral partnerships for workforce training, design and engineering, technical assistance, economic recovery strategies, and Revolving Loan Funds.

Applications are accepted on an ongoing basis.

Match: 20% of project cost.

KIPDA can assist with application drafting, grants management, reporting, federal/state compliance, budgeting, monitoring and closeout.

Fees: Up to 5% of project costs (included in the grant budget)

Planning and Local Technical Assistance Program

Eligible applicants: All Kentucky cities and counties served by KIPDA are eligible to apply.

The Planning and Local Technical Assistance program awards planning grants to strengthen efforts to undertake and promote effective economic development programs through feasibility studies, impact analyses, disaster resiliency plans, and project planning. The program also assists recipients with short-term planning efforts to stimulate and guide the creation and/or retention of high-quality jobs and private investment attraction.

Applications are accepted on an ongoing basis.

Match: 20% of project cost (may be reduced based on 24-month unemployment rate or per capita income).

KIPDA can assist with application drafting, grants management, reporting, federal/state compliance, budgeting, monitoring and closeout.

Fees: Up to 5% of project costs (included in the grant budget)

US Department of Agriculture (USDA)

Water and Waste Disposal Technical Assistance and Training Grant Program

Eligible applicants: Cities, counties, and unincorporated rural areas with populations under 10,000; special consideration is given to projects that serve areas with less than 5,500 residents or less than 2,500 residents.

Funds may be used to:

- Identify and evaluate solutions to water problems related to source, storage, treatment, distribution, collection, and disposal.
- Provide technical assistance and training to improve management, operations and maintenance of water and waste disposal systems.
- Prepare water and waste disposal loan and grant applications.

Applications will be accepted through December 31, 2023

Match: for competitive proposals, an in-kind match of 25% is suggested (may count local staff time to carry out technical assistance/training).

KIPDA can assist with application drafting, grants management, reporting, federal/state compliance, budgeting, monitoring and closeout.

Fees: Up to 5% of project costs (included in the grant budget)

Solid Waste Management Grant Program

Eligible applicants: Cities, counties, and unincorporated rural areas with populations under 10,000; special consideration is given to projects that serve areas with less than 5,500 residents or less than 2,500 residents.

Funds may be used to:

- Evaluate current landfill conditions to identify threats to water resources.
- Provide technical assistance and training to enhance the operation and maintenance of active landfills.
- Provide technical assistance and training to help communities reduce the amount of solid waste coming into a landfill.
- Provide technical assistance and training to prepare for closure and future use of a landfill.

Applications will be accepted through December 31, 2023

Match: no match is required; USDA encourages applicant and in-kind contributions.

KIPDA can assist with application drafting, grants management, reporting, federal/state compliance, budgeting, monitoring and closeout.

Fees: Up to 5% of project costs (included in the grant budget)

US Department of Housing and Urban Development (HUD)

HOPE VI Main Street Program

Eligible applicants: Local governments with a population of 50,000 or less and not served by a public housing agency.

Funding supports redevelopment of space in a Main Street Area, including construction or major rehabilitation of existing buildings into affordable housing units for low/moderate income residents. Awards are capped at \$1 million.

Applications are due December 11, 2023.

Match: 5% match required in the form of cash or in-kind property/services.

KIPDA can assist with application drafting, grants management, reporting, compliance, budgeting, monitoring and closeout.

Fees: Up to 5% of project costs (included in the grant budget)

FY24 DIVISION OF SOCIAL SERVICES BUSINESS

The Division of Social Services requested approval by the Board for the following items:

Business Action for Consideration	Reason for Action	Action Requested by the Board
Requests for Proposal/Quotation & Mini-Grants	KIPDA is requesting the Board to approve the Social Services Division to issue RFP/RFQ's and/or Mini-Grants for Title IIID, Title IIIE and ARPA funds.	Authorize the Executive Director to approve the RFPs, RFQs and Mini-Grants.

Mayor Pike moved to approve the request. Mr. Purcell seconded. Motion carried unanimously on a voice vote.

SOCIAL SERVICES FY24 OVERVIEW

Ms. Mathis stated that the Division of Social Services has been very busy this year. As the pandemic has wound down a bit, a decrease has not been seen in any services. Meals services has increased dramatically, and the Division is hoping to find funding to sustain the Title III-B, Title III-D, and Title III-E services that have grown over the last couple of years.

KIPDA partnered with the Bluegrass Area Development District (BGADD) to hold a health fair in Shelby County last week that provided vaccinations to individuals in rural communities. This event was funded through a vaccine grant awarded by the Department for Aging and Independent Living (DAIL). There was such a good turnout for this event that the Division hopes to make it an annual event.

The Division has made significant progress in increasing meals provided via both congregate and in-person and is currently working on American Rescue Plan Act (ARPA) requests for Title III-B, Title III-D, and other supportive services.

Medicare open enrollment is now underway and anyone in need of assistance can contact KIPDA. It is also the open enrollment period for qualified health plans for individuals who do not have employer-sponsored insurance or insurance through their spouse and do not qualify for Medicaid or Medicare. This enrollment period runs through January 15 for coverage in 2024.

Kentucky Medicaid will not have an open enrollment this year because of the pandemic unwinding, there will be basically a year-long enrollment process for individuals that will end in July 2024. Everyone under the age of 19 when the public health emergency ended will be given another year of eligibility. Eligibility for adults will wind down in July 2024 and eligibility for children will end in 2025.

NOVEMBER PERSONNEL REPORT

Ms. Peden Agnew presented the November Personnel Report to the Board for approval.

Departures:

- Margaret Baker has resigned as Budget and Contracts Planner effective December 8, 2023.

Vacancies:

- Homecare Case Manager (Social Services Division)
- Nutrition Assessor (Social Services Division)
- Michelle P. Waiver Case Manager (Social Services Division)
- Waiver Coordinator (Social Services Division)
- kynector (Social Services Division)
- Budget and Contracts Planner (Social Services Division)

Job postings may be found on the KIPDA website at www.kipda.org/careers.

Staff Count:

- 80 Full-time Permanent
- 2 Part-time Permanent
- 3 Full-time Temporary
- 4 Part-time Temporary

Judge Bates moved to approve the report. Mr. Baity seconded. Motion carried unanimously on a voice vote.

KIPDA STAFF LONGEVITY REPORT

Ms. Peden Agnew stated that KIPDA would like to recognize the following staff members for their many years of service at the Agency:

- Randy Simon, Transportation Planner III - 38 years
- Carla Alvis, Case Manager - 33 years
- Jennifer Wahle, Network Administrator - 24 years
- Aaron Jones, GIS Specialist - 22 years
- Zach Herzog, GIS Department Manager - 22 years
- Paul Sangalli, Computer Specialist - 20 years
- Gina Caine, Transportation Administrative Technician - 19 years
- Teresa Miller, Support Staff - 19 years
- Jarrett Haley, Executive Director - 18 years
- Susan Travis, Social Services Administrative Assistant - 18 years
- Vesselina Romanov, Social Services Planner - 17 years

- JR Chisholm, Database Technician - 17 years
- Andy Rush, Director of Transportation - 17 years
- Lisa McDonald, ADRC Specialist II - 16 years
- Alicia Russ, Fiscal Officer - 15 years
- Christy Cook, Case Manager - 15 years

BANK RESOLUTIONS

Ms. Winkfield Shaw stated that since a new Executive Committee has been established for 2024, and she is requesting that those individuals be approved as authorized signers for KIPDA's Fifth Third Bank accounts for 2024 and the 2023 Executive Committee members be removed as authorized signers. Ms. Winkfield Shaw also requested that she, Mayor Chapman, and Mr. Haley also be authorized signers on those accounts. Two signatures will be required, and a standard Fifth Third Bank resolution will be completed with this updated information. In addition, Ms. Winkfield Shaw requested approval for Ms. Russ in KIPDA's accounting department to be authorized to stop payments on checks.

Mr. Baity moved to approve the request. Judge Travis seconded. Motion carried unanimously on a voice vote.

NOMINATING COMMITTEE

Mr. Baity stated that the slate of Board of Directors Officers for 2024 will be as follows:

- Chairman – Councilman Bernard Bowling, Jr.
- Vice Chairman – Commissioner Jack Coffman
- Secretary/Treasurer – Judge Jerry Summers
- 2023 Chairman – Judge Dan Ison

Mr. Baity moved to approve the request. Mr. Purcell seconded. Motion carried unanimously on a voice vote.

EXECUTIVE DIRECTOR'S ACTIONS

Mr. Haley requested Board approval for the Executive Director to make decisions regarding the Agency and bring those decisions back to the January Board meeting for

ratification, if necessary. As always, the Executive Committee will be involved in any larger decisions if they arise.

Commissioner Schellenberger moved to approve the request. Judge Bates seconded. Motion carried unanimously on a voice vote.

INTERGOVERNMENTAL REVIEWS

A. Jefferson County, Kentucky, Green Redevelopment of Directions Apartments (KIPDA File No. K62-2023)

The applicant, New Directions Housing Corporation, is requesting \$6,360,000 from U.S. Housing and Urban Development (HUD) to substantially rehabilitate the 106-unit Directions Apartments, a multisite housing portfolio of 13 buildings on 11 sites in 3 neighborhoods in West Louisville. Updates will include utilization of the Green and Resilient Retrofit Program (GRRP) to allow this redevelopment to reach exceptional levels of energy usage reduction and cost savings.

B. Henry County, Kentucky, Henry County Odd Fellows Interior Renovation Project (KIPDA File No. K63-2023)

The applicant, Henry County Fiscal Court, is requesting \$747,500 from the Historic Preservation Fund: African American Civil Rights Grant Program, to provide critical interior renovations to the Washington Lodge #1513 in New Castle, Kentucky. The project will include framing, electrical updates, plumbing, flooring, drywall, and painting.

C. Oldham County, Kentucky, Highway 1694 (Penny Lane) Waterline Extension Project (KIPDA File No. K64-2023)

The applicant, Oldham County Water District, is requesting \$294,384 in state funds to install 3,000 linear feet (LF) of 6-inch PVC water main along Highway 1694, along with the installation of one new customer service meter.

Judge Bates moved to approve the Intergovernmental Reviews. Deputy Judge Nuss seconded. Motion carried unanimously on a voice vote.

EXECUTIVE DIRECTOR'S REPORT

The Board will be asked to approve the Executive Director's report, including any Agency travel items. Action is requested.

OTHER BUSINESS

Mr. Haley encouraged everyone to look at the photos on the table highlighting the history of KIPDA, which celebrates its 50th anniversary this year.

The creation of the Area Development District (ADD) was the result of persistent efforts across the administrations of four Kentucky governors. The concept for the ADD began under the leadership of Governor Combs in 1961. This innovative approach to regional development was then pursued under Governor Breathitt who issued an executive order formally setting the boundaries for the 15 ADDs in 1967.

Under Governor Nunn's administration, by 1971 the 15 districts were designated as the official comprehensive planning and development agencies for their respective counties.

Finally, in July 1972, the Kentucky General Assembly, with the support of Governor Wendell Ford, passed legislation that enabled the establishment of the Area Development Districts as public agencies.

The formation of KIPDA took a different route than its sister agencies across the Commonwealth.

- The Falls of the Ohio Metropolitan Council of Governments was formed on September 29, 1966 to cover Jefferson County, Kentucky and Clark and Floyd counties in Indiana. The organization operated as the Metropolitan Planning Organization providing transportation and other urban planning efforts within the Louisville Urbanized Area.
- In October 1971, the Jefferson Area Development District was formed to provide regional planning coordination and technical assistance to member counties. The membership included the Kentucky counties of Bullitt, Henry, Jefferson, Oldham, Shelby, Spencer, and Trimble.
- In the Spring of 1973, after negotiations between the Kentucky Department of Transportation and the Falls of the Ohio Metropolitan Council of Governments, it was agreed by both parties that urban transportation planning was more properly

the responsibility of a local planning organization than a state responsibility and that close coordination was needed between urban transportation planning and other urban planning activities.

- Also, during the Spring of 1973, the United States Department of Housing and Urban Development (HUD) notified both the Falls of the Ohio Metropolitan Council of Governments and the Jefferson Area Development District that it would not support the duplicate programs of the two agencies with funding beyond fiscal year 1973. This resulted in a merger between the two agencies to form the Kentuckiana Regional Planning and Development Agency on July 11, 1973 with the final legal approval granted on November 1, 1973.

Mr. Haley stated that the Board is fortunate to be joined by former KIPDA Executive Director, Jack Couch, who served from December 2008 until August 2018.

It is a testament to the good work of this Board and the staff across KIPDA that the Agency is celebrating 50 years.

Mr. Haley recognized Board Chairperson Judge Dan Ison, who has been very active and supportive this year. Judge Ison was always accessible and regularly asked what KIPDA needed of him. He provided guidance and was a strong advocate for KIPDA both regionally and statewide through conversations with elected officials and his representation of KIPDA serving on the Board of Directors for the Kentucky Council of Area Development Districts.

ADJOURNMENT

Commissioner Schellenberger moved that the meeting be adjourned. Mayor Black seconded. Motion carried unanimously on a voice vote.



Honorable Jack Coffman
Clark County Commissioner

1-25-24

Date

Vice Chairman, KIPDA Board of Directors
Office – KIPDA Board of Directors