MEETING MINUTES

Project: Prospect Transportation Study
Purpose: Steering Committee Meeting #1
Place: Prospect City Hall, Prospect, Kentucky
Meeting Date: May 19, 2009 1:00 p.m. (EST)
Prepared By: Doug Heberle
In Attendance: Todd Eberle City of Prospect
               Ann Simms City of Prospect
               Marvin Wilson Prospect City Police
               Chris Phillips Metro Public Works
               Milana Boz Metro Parks
               Chris Aponte Harrods Creek Fire Department
               Larry Chaney KIPDA
               Andy Rush KIPDA
               Brian Meade KYTC D5
               Tom Hall KYTC D5
               Tom Springer Qk4
               Doug Heberle Qk4

INTRODUCTIONS: Mayor Eberle began the first steering committee meeting by providing a project overview, brief explanation of the city’s character, layout, and demographics as well as the desire for increased multimodal interconnectivity between the neighborhood subdivisions and the village core (commercial) in the center of town. Handouts including an agenda, Scope of Work, conceptual future maps of the city, and a list of potential stakeholders were provided. Four large map exhibits showing an aerial of Prospect, environmental constraints, land use, and current and projected traffic were also provided for the attendees.

PROJECT SCOPE AND OVERVIEW: Tom Springer explained that the proposed project is a transportation study in and around the City of Prospect, in Jefferson County. The study will examine improvement strategies and evaluate alternatives to address both current and future transportation needs. The study time is projected to last eight months. Some types of proposed improvements include, but are not limited to: increased connectivity, multi-modal facilities, signage, signals, turning lanes, sight distance improvements, and corridor improvements.

There is desire for increased connectivity, including but not limited to, the following areas:
- Sutherland and Innesbrook Subdivisions
- Commercial areas in Prospect Village Center
- Harrods Creek
- Hayes-Kennedy Park at the riverfront
**EXISTING CONDITIONS:** Doug Heberle presented the existing conditions of the area depicted on the display exhibits. This information included environmental constraints, land use, zoning, form districts, TARC routes, turning movements, and current and projected traffic volumes.

Other Area Projects were recognized and discussed: The future East End Bridge, US 42 widening, planned Prospect Multi-Use trail, Louisville Loop and its connections, and Putney's Pond Connector from Timber Ridge Drive.

**PROJECT GOALS:** Tom Springer facilitated the exercise to develop the project goals and the mission statement of the Prospect Transportation Plan: “A multimodal transportation network that connects the village components within Prospect, and Prospect with the surrounding metropolitan area.” The major elements of the plan were also determined:

- Transit
- Arterials (US 42)
- Collectors and Local Roads
- Bicycles
- Pedestrians

For each element, goals, potential barriers, critical success factors, and strategies were discussed throughout the meeting.

For the US 42 Corridor the identified goals were:
- Increase Safety
- Increase multimodal interconnectivity
- Reduce Travel Speed (without induced congestion)
- Promote unique urban character
- Ped/Bike Routes coordinated with TARC stops

Identified strategies include:
- Signal Timing/Synchronization for a 35 MPH travel speed
- Gateways, Landscaping
- Neighborhood Scale Development, only, to reduce travel demand
- State/City Maintenance Agreement of roadway amenities
- Coordinate with Oldham County as they update their thoroughfare plan

For other roads, goals and strategies included:
- Increase interconnectivity between the subdivisions and the village core via more collector streets, multi use paths, and sidewalks
- Utilize Bass Lane as a bike path to Hayes-Kennedy Park
- Timber Ridge Drive serves as a cut through connector between River Road and US 42 and has the potential to support bike lanes
- The Bridgepointe Subdivision needs a cross creek connection with the balance of the city. This is planned to be addressed in the Prospect Multi use trail plan.
- Consider increased access to Harrods Creek. This could possibly be done utilizing the Hunting Creek South WWTP when it does go offline.
PUBLIC, STAKEHOLDERS, AND STEERING COMMITTEE INVOLVEMENT: Doug Heberle presented the preliminary list of stakeholders to be involved in the study. The stakeholder involvement will consist of individual meetings with neighborhood groups and selected commercial interests, such as the Chamber of Commerce, to inform them of project status and receive their input.

One public meeting will be held about 75% of the way through the planning process to introduce the public to the potential alternatives.

NEXT STEPS:
- Qk4 will supply meeting minutes to the Steering Committee.
- The second Steering Committee Meeting will be scheduled tentatively for July
- Prospect will provide stakeholder contact information to Qk4; who will begin to contact and interview those stakeholders to obtain input on the project.

END OF MEETING MINUTES
DATE: MAY 19, 2009  
TIME: 1:00 PM  
LOCATION: PROSPECT CITY HALL  

A. INTRODUCTIONS  

B. PROJECT SCOPE AND OVERVIEW  

C. EXISTING CONDITIONS  
1. MAP EXISTING CONDITIONS  
   - ENVIRONMENTAL CONSTRAINTS  
   - ROAD LAYOUT & LAND USE  
   - BIKE, PEDESTRIAN, & TRANSIT FACILITIES  
   - TRAFFIC VOLUMES (ADT) & LEVEL OF SERVICE (LOS) (2008-2030)  
   - CRASH DATA  
2. CONNECTIVITY ASSESSMENT  
   - BICYCLE, PEDESTRIAN, & TRANSIT FACILITIES  
   - ROADWAY NETWORK  

D. OTHER AREA PROJECTS  
1. US 42 WIDENING (KYTC ITEM # 5-972)  
2. PROSPECT MULTI-USE TRAIL  
3. EAST END BRIDGE  
4. PUTNEY’S POND ACCESS  

E. PROJECT GOALS  

F. PUBLIC INVOLVEMENT PLAN  
1. STAKEHOLDER INTERVIEWS  
2. PUBLIC MEETING (75% THROUGH THE STUDY PROCESS)
# Prospect Transportation Study

**Steering Committee Meeting**  
May 19, 2009

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INTRODUCTIONS:
Doug Heberle began the meeting by providing an overview of the project status and the agenda. Handouts including an agenda, responses to the online questionnaire, meeting minutes from the 7/23/09 Stakeholder Meeting, proposed alternatives shown collectively on an aerial map. He also provided a power point presentation, detailing the preliminary list of recommended project alternatives.

There were 142 online questionnaire responses submitted from members of the public. Most comments centered on the need for pedestrian and bicycle facility connectivity as well as ample left turn access into the village center (commercial).

The 15 individual projects were presented on the power point and on the large aerial handout maps and discussed collectively by the group. Comments and notes identified by the group on the projects include:

RECOMMENDED PROJECTS:
Project # 1: Sidewalk on the north of US 42 from Carslaw Ct. to Fox Harbor Rd.
This recommended sidewalk project will either be abandoned or advanced, depending on if or how the US 42 project is advanced by KYTC.

Project # 2: Install pedestrian crossing signal and striping at the west end of US 42 and Fox Harbor intersection. Extra safety devices will be needed, including striping to improve visual safety of crosswalk.
Project # 3: Multi-use trail from Fox Harbor to City Hall on south side of US 42  
At present, people walk opposite of traffic to the library from Fox Harbor, as so do some bicyclists. This would be the City’s highest priority segment of the multi-use trail, and the land is all city owned.

Project # 4: Multi-use trail from Timber Ridge Dr. to Putney Pond Access Rd., fronting US 42  
(No comments were noted)

Project # 5: Timber Ridge Drive bicycle lane striping  
(No comments were noted)

Project # 6: Bass Road Bike Route Signage/Markings  
In addition to adding “share the road” bicycle sign and bicycle route signs, consider traffic calming devices. All improvements will need to be proposed to Louisville Metro, as Bass Road is outside of Prospect.

Project # 7: River Road Pedestrian Crossing at Sedgwicke Dr. /sidewalk extension  
Consider advanced warning signs regarding pedestrian crossing for traffic turning from southbound US 42 onto River Road, also consider other location options.

Project # 8: Hunting Creek Drive Bike/Pedestrian lane striping  
The striping would need to stop at Wythe Hill Circle.

Project # 9: Multi use trail behind commercial from private drive to Carslaw Ct.  
(This project will require further coordination with the landowners)

Project # 10: Sidewalk connecting Carslaw Ct. with the sidewalk stub between McDonalds and the former Blockbuster (Prospect Village)  
(This project will require further coordination with the landowners)

Project # 11: Vehicle access from Carslaw Ct. to McDonalds (connecting Circle K, Car Wash, and McDonalds)  
(This project will require further coordination with the landowners)

Project # 12: Vehicle access between Prospect Plaza and Prospect Professional Center  
(This project will require further coordination with the landowners)

Project #13: Village Center Gateways along US 42  
A city-wide competition can be held to identify a preferred design

Project #14: Require parking lot interconnectivity for future redevelopment  
As an educational tool, provide in the report information on the benefits of improved access on public health and safety and emergency response, and increase business activity and success. In the policy statement, include improved access for both vehicle and pedestrian traffic.

Project # 15: Harrods Creek WWTP conversion to pocket park and public creek access  
MSD has agreed to turn over the property to the City of Prospect for $1.00.
Note: Since the conclusion of the meeting, two previously identified projects were recommended to be included in this report.

- The first is the segment of the previously identified and recommended Prospect multi-use trail (which will eventually be incorporated with Louisville Metro 100 mile loop) which will connect Bridgepointe Blvd. to Timber Ridge Road. This will provide bike and pedestrian access from Bridgepointe Subdivision to the Prospect village center.

- The other recommended project is a vehicular connection joining the stub roads of Sutherland Farm Road and Eads Place. This would provide connectivity to Innisbrook and Sutherland Subdivisions. Construction of this project would be recommended at the time of the development of the Sutherland Farm property located between Innisbrook and Sutherland Subdivision.

NEXT STEPS:

Public Meeting:
- To be held October 8, 2009 at the Fire House from 5:30 to 7:30, with a presentation at 6:00.
- Qk4 will develop a flyer for the City and Prospect to use as a notice for the public meeting
- City will email residents via their “email blast”, and include a notice in the September newsletter.
- Stakeholders will be sent the flyer.
- Both the City web page and the Project web page will be updated with the meeting information.

The format of the meeting will be as follows:
  5:30-6:00 Open House
  6:00-6:30 Presentation
  6:30-7:00 Public Comments and Responses
  7:00-7:30 Open House with Dot Exercise

The presentation will be updated to include a map of each project.

The room will have three stations, each with maps of the project and a board listing the projects.

The handout will be an 11x17 page, with the map on the inside, and the outside will be divided into three columns: a blank comment form, a list of the projects for the citizens to rank, and a description of the projects/public meeting on the cover.

The redevelopment of US 42 will not be a part of this planning study, and that will be communicated to the public in order to manage their expectations about the purpose of the project.

Various agency representatives will be available to answer questions one-on-one after the presentation regarding other issues, such as TARC service, US 42 and River Road, Louisville Loop, etc.

Other notes:

Qk4 to post the following onto the Project web page:
- on-line survey results
- meeting minutes
• maps of the projects
• the list of projects
• the revised power point presentation (once complete)

The next Steering Committee Meeting will be held Wednesday October 21 at 1:30 at City Hall.

END OF MEETING MINUTES
DATE: SEPTEMBER 1, 2009
TIME: 1:00 PM
LOCATION: PROSPECT CITY HALL

A. INTRODUCTIONS

B. PUBLIC SURVEY RESULTS

C. PROPOSED ALTERNATIVES
   • PEDESTRIAN & BICYCLE CONNECTIVITY
   • VEHICLE ACCESS & CONTROL
   • POLICY

D. PROJECT RANKING: HIGH, MEDIUM, LOW

E. NEXT STEPS
   PUBLIC MEETING
# Prospect Transportation Study
## Steering Committee Meeting # 2
### September 1, 2009

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INTRODUCTIONS:
Doug Heberle began the meeting by providing an overview of the public meeting that was held on October 8, 2009. Handouts included an agenda, a public meeting summary, and the proposed alternatives ranked by the public meeting attendees. The power point presentation from the public meeting was also provided.

The Steering Committee reviewed the public ranking of the presented projects as well as public comments provided at the meeting. A revised list of 21 projects was then created, ranked, and renumbered by the committee and is listed below, with the new additions in red.

RECOMMENDED PROJECTS:
Project # 1: Sidewalk on the north of US 42 from Carslaw Ct. to Fox Harbor Rd.
Rank: HIGH

Project # 2: Install pedestrian crossing signal and striping at the west end of US 42 and Fox Harbor intersection.
Rank: MEDIUM

Project # 3: Multi-use trail from Fox Harbor to City Hall on south side of US 42
Rank: HIGH

Project # 4: Multi-use trail from Timber Ridge Dr. to Putney Pond Access Rd., fronting US 42
Rank: LOW

Project # 5: Timber Ridge Drive bicycle lane striping
Rank: MEDIUM
Project # 6: Bass Road Bike Route Signage/Markings
Rank: MEDIUM

Project # 7: River Road Pedestrian Crossing at Sedgewicke Dr. /sidewalk extension
Rank: MEDIUM

Project # 8: Hunting Creek Drive Bike striping to delineate vehicular lane and separating non-motorized traffic
Rank: MEDIUM

Project # 9: Multi use trail behind commercial from private drive to Carslaw Ct.
Rank: HIGH

Project # 10: Sidewalk connecting Carslaw Ct. with the sidewalk stub between McDonalds and the former Blockbuster (Prospect Village)
Rank: HIGH

Project # 11: Multi use trail from Bridgepoint Blvd. to Timber Ridge Drive
Rank: HIGH

Project # 12: Sidewalk on the north of US 42 from Timber Ridge Road (west of Walgreens) to Ken Carla Subdivision
Rank: MEDIUM

Project # 13: Cooperate with commercial property owners to install street furniture (benches, bike racks) within the Village Center
Rank: MEDIUM

Project # 14: Consult with TARC to provide bus shelters at key locations
Rank: MEDIUM

Project # 15A: Multi use trail connection between Sutherland Farm Road and Eads Place
Rank: HIGH

Project # 15B: Vehicle connection between Sutherland Farm Road and Eads Place; modification of the multi use trail to a vehicle roadway once development of Sutherland Farms occurs
Rank: MEDIUM

Project # 16: Vehicle access from Carslaw Ct. to Prospect Village (connecting Circle K, Car Wash, and McDonalds)
Rank: HIGH

Project # 17: Vehicle access between Prospect Plaza and Prospect Professional Center
Rank: HIGH

Project #18: Village Center Gateways along US 42
Rank: LOW
Project #19: Require parking lot interconnectivity for future redevelopment  
Rank: HIGH

Project # 20: Harrods Creek WWTP conversion to pocket park and public creek access  
Rank: MEDIUM

An additional effort that was discussed that can be implemented relatively quickly and with little effort is a public awareness/marketing campaign. This initiative would highlight the pedestrian and bicycle connectivity effort that is being promoted and executed by the City of Prospect.

NEXT STEPS:
Provide Steering Committee members with a draft of the final report when complete.

END OF MEETING MINUTES
DATE: OCTOBER 21, 2009  
TIME: 1:00 PM  
LOCATION: PROSPECT CITY HALL  

A. INTRODUCTIONS  
B. PUBLIC MEETING RESULTS  
C. SELECT & RANK RECOMMENDED ALTERNATIVES  
D. NEXT STEPS  
   DRAFT REPORT PRESENTATION/REVIEW
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